

Weekley Parish Council

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Minutes of the Weekley Parish Council Meeting held using Zoom, on Tuesday 19th May 2020

Minutes from the Annual Parish Council Meeting

- 176 Cllr Gladstone-Brown proposed that Cllr Tartaglia be re-elected as **Chairman for 2020/21** Cllr Hales seconded the proposal. Cllr Tartaglia agreed to remain as Chairman.
- 177 Cllr Tartaglia proposed that Cllr Hales be re-elected as **Vice Chairman**, Cllr Gladstone-Brown seconded the proposal. Cllr Hales agreed to the proposal.
- 178 Cllr Hales agreed to continue as **Rural Forum Representative** and Cllr Tartaglia agreed to continue as **EKLF Representative**.
- 179 Cllr Tartaglia proposed that the following policies be adopted **Standing Orders, Financial Regulations, Code of Conduct, Risk Assessment, Complaints Procedure, Data Protection Policy, Records Retention Policy, Subject Access Request Procedure, Data Breach and Fixed Asset Register**. Cllr Gladstone- Brown seconded the proposal with everyone in agreement.

Minutes from the Full Parish Council Meeting

Councillors Present	Peter Chew, Rachael Gladstone-Brown, Mark Hales and Matt Tartaglia (Chair)
Also Present	Borough Councillor Mark Rowley and Sue Cook (Clerk)

180. **There were no Apologies**
181. **There were no Declarations of Interests.**
182. There were no **questions from the public**.
183. Borough Councillor Rowley reported that there is not much happening at the moment, the shadow council for North Northamptonshire is due to meet early June. Since the lockdown 15 declared homeless persons have been put in safe houses and there has been no increase in homeless families. KBC staff are all working remotely, the grass is being cut and the refuse collected as normal. The website is being updated daily with COVID-19 updates. The first meeting of the shadow North Northamptonshire Council is due to take place early June, with 150 members. The Rural Forum and EKLF meetings may be disbanded and regular newsletter issued in their place
184. **Rural Forum Report**-no recent meeting due to COVID-19.
185. **EKLF Report** – no recent meeting due to COVID-19.
186. **Neighbourhood Watch** – Cllr Cuckson was not at the meeting however Cllr Tartaglia was not aware of anything.
187. **The minutes of the Parish Council Meeting** held on 25th February 2020 were resolved, approved and will be signed remotely.
188. **Action points** arising from Minutes of last meeting
 - a) Cllr Chew thinks that if a Village Hall Committee could be formed the **Village Hall** could be utilised more. Cllr Chew agreed to ask around the village once lockdown

restrictions allow to see if anyone would be willing to form a Committee and, in the meantime, it was agreed to see how other Village Hall in the area were used.

- b) Due to lockdown the meeting with the Community Payback Team had not taken place and the hedge along the **Footpath** from Kettering to Geddington has still not been cut back. The hedge on the right-hand side going out of Weekley has got some overhanging branches which need to be cut back also. Cllr Gladstone-Brown agreed to arrange for the hedges to be trimmed back.
- c) It has been noted that KBC have not cut the grass on the Village Green, but they may be due to the daffodils foliage not dying back enough yet to allow the cutting until June. The occupiers of the Tea Rooms have painted the fence lavender along with the doors which is out of keeping and Cllr Gladstone-Brown is going to look into their tenancy agreement.
- d) As soon as lockdown restrictions allow the Clerks Vacancy needs to be advertised with a view to appoint before the next meeting.

189. Finance

- a) The Clerk informed the meeting that Mr Reed had completed the Internal Audit and had found no anomalies. The Parish Council ended the year with £933.10 in the bank after spending £4298.91. Cllr Tartaglia proposed that the Year End Accounts be accepted, Cllr Hales seconded the proposal with everyone in agreement. The Annual Governance and Accountability Return 2019/20 Section 1 and 2 will be signed remotely
- b) The Clerk informed the meeting that there is currently £2433.10 across both Bank Accounts, which includes the £1500 precept from KBC.
- c) Members resolved to pay the following in line with relevant legislations and the cheques will be signed remotely:

Sue Cook	Clerk salary	£210.10	Cheque No 100518
Sue Cook	ICO Renewal	£40	Cheque No. 100518
Sue Cook	Website Hosting	£52	Cheque No. 100518
HMRC	PAYE on Clerks salary	£52.40	Cheque No 100519
BHIB	Insurance	£151.20	Cheque No. 100520
S Reed	Internal Audit	£50	Cheque No. 100521

146 Planning- No new plans have been received,

Outstanding Planning Applications:

- a) KET/2019/0616 – Conversion of garage to dwelling at 12 Church Lane, no decision

147 Correspondence - The following items of Correspondence had been circulated to the Councillors prior to this meeting with no further action required

VE Day Celebrations at Home

Greenbelt Cancellation

COVID-19 Updates

148 There were no matters was raised from previous meetings not dealt with elsewhere within the meeting.

149. Future agenda item:

- a) Cllr Gladstone-Brown suggested purchasing a Defibrillator to be placed in a prominent position in the village, it was noted that power would have to be close by. It was suggested that the Clerk should obtain prices and Cllr Gladstone-Brown would investigate funding.

150. Date for next meeting – Tuesday 18th August 2020.

With no further business the Meeting closed at 8:05 pm