

Weekley Parish Council



Clerk: Mrs Ruby Cole
32 Old Road
Walgrave
Northampton
NN6 9QW

Tel: 07881 458801 / 01604 781834

Email: clerkweekleypc@gmail.com

Website: www.weekleyparishcouncil.co.uk

Date: 8th November 2022

To: All Parish Councillors

From: Mrs R Cole, Clerk to Weekley Parish Council

Dear Councillor,

You are hereby summoned to attend the full Parish Council meeting to be held on **Tuesday 15th November 2022** at **7.00pm** at The Boughton Estate Office, Weekley, Kettering, Northants, NN16 9UP when the under mentioned business will be transacted.

AGENDA

- 22/085 Apologies:** *To receive and approve apologies for absence*
- 22/086 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 22/087 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business*
- 22/088 Minutes:** *To receive and approve for signature the minutes of the meetings held on Tuesday 2nd August 2022*
- 22/089 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 22/090 Correspondence:** *To receive correspondence and actions arising*
- *Email 12/10/2022 - Ise Valley Strategic Plan Launch. Slides showing project plans including Boughton Estates*
 - *Email 28/10/2022 - North Northamptonshire Coordination of Warm Spaces During Winter*
- 22/091 Defibrillator:** *To agree location of the recently purchased defibrillator and maintenance*
- 22/092 Litter pick:** *To agree plan for set date 25th September 2022*
- 22/093 Greenbelt Festival:** *To consider any impact on parish*
- 22/094 Planning:** *To receive any new applications and actions arising*

- 22/095 Boundary Review:** *NCalc update 23/09/2022 Boundary Reviews - West & North*
A review of the internal ward boundaries of West Northamptonshire Council (WNC) is underway. The Local Government Boundary Commission for England (LGBCE) is the responsible body. All parish and town councils should respond, even if we want things to stay as they are. A review of North Northamptonshire Council (NNC) is also planned, but has not yet started. Council to note
- 22/096 Poppy Wreath:** *Remembrance Day 11th November, Remembrance Sunday 13th November. To receive update*
- 22/097 King Charles III Coronation:** *Saturday 6th May 2023. To discuss parish council involvement on marking the occasion and expenditure for budget*

To receive updates/reports:

- 22/098 Boughton Estates Parish Works:** *To receive update*
- 22/099 Neighbourhood Watch/Police Liaison Representative:** *To receive update and report from Cllr Attwell on meeting attended 07/11/2022 - Commissioner, Chief Constable and Chief Fire Officer*
- 22/100 Queen's Platinum Jubilee Tree:** *To confirm where and when planted. To consider whether to register the tree under the 'Queen's Tree Canopy' list*
- 22/101 Village Sign:** *To receive update*

Finance

- 22/102 S106 Monies:** *To confirm next stage and whether to adopt the previously circulated Traffic Calming Working Group Term of Reference*
- 22/103 Clerk CiLCA:** *Clerk has completed her course - October 2022. ½ share of SLCC registration fee due within the financial year. Clerk would also like it to be noted that course and study time is over and above contracted monthly hours*
- 22/104 Local Government Pay:** *NCalc update 01/11/2022 Salary scales for Clerks 2022/23 have been confirmed. An increase of £1,925 on every salary point. In addition to the pay increase it was also agreed to increase annual leave entitlement by 1 day in addition to the 8 bank holidays and 2 extra-statutory days. Council to resolve to implement and back pay to April 2022*
- 22/105 Barclays Bank:** *To consider service received from Barclays Bank and whether to switch to another bank eg Unity Trust Bank*
- 22/106 Annual External Audit:** *Email 23/08/22 Option to opt out of the SAAA central external auditor appointment arrangements. Advice by NCalc to remain opted in*
- 22/107 Budget:** *To review remaining budget for financial year end 2022/2023 and proposals for financial year 2023/2024. To set precept figure for 2023/2024*
- 22/108 Payments:** *To note below previously approved payments £1897.17 in-between meetings. To approve payments £245.07 this meeting*

Payments Since Last Meeting 02/08/2022

Ref	Payee	Description	Date	Method	Amount
19	Holcot Parish Council	Clerk CiLCA	22/08/2022	Online	£82.50
20	Clerk	September Salary	20/09/2022	S/O	£108.40
21	Clerk	October Salary	20/10/2022	S/O	£108.40
22	Clerk	Stationery	13/10/2022	Online	£6.87
23	The Copper Elf	Village Sign	13/10/2022	Online	£350.00
24	London Hearts	Defibrillator	26/10/2022	Online	£1,241.00

£1,897.17

Payments This Meeting

25	Holcot Parish Council	SLCC CiLCA Registration - Clerk	16/11/2022	Online	£136.67
26	Clerk	November Salary	20/11/2022	S/O	£108.40

£245.07

22/109 Bank Balance: *To receive and approve balance at bank and reconciliation*

22/110 Next Agenda: *To request items for inclusion on the agenda for the next meeting*

22/111 Next Meeting: *Tuesday 7th February 2023 7.00pm - Boughton Estates Office. To set date and venue for May 2023 Annual Meetings*

Clerk's Notes:

Apologies: When the agenda summons is issued to Councillors, Clerk to be informed via email if unable to attend the meeting stating reason.

Signed: *Ruby Cole*

Date: 8th November 2022