

# Weekley Parish Council



**Clerk: Mrs Ruby Cole**  
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Date: 30<sup>th</sup> January 2024

To: All Parish Councillors

From: Mrs R Cole, Clerk to Weekley Parish Council

Dear Councillor,

You are hereby summoned to attend the Full Parish Council meeting of Weekley Parish Council on **Tuesday 6<sup>th</sup> February 2024 at 7.00pm at Boughton Estate Office, Weekley, Kettering, Northamptonshire, NN16 9UP** when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend this meeting.  
This meeting may be recorded, filmed or broadcast without prior notice to the Parish Council,  
provided that such activity does not impede the conduct or business of the meeting.*

## AGENDA

- 24/001 Apologies:** *To receive and approve apologies for absence.*
- 24/002 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda.*
- 24/003 Minutes:** *To receive and approve for signature the minutes of the full parish council meeting held on Tuesday 7<sup>th</sup> November 2023.*
- 24/004 To receive declarations of interest under the Council's Code of Conduct related to business on the agenda:** *Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business.*
- 24/005 Actions Outstanding:** *To receive reports on actions outstanding.*
- 24/006 Correspondence:** *To receive correspondence since last meeting and actions arising. Post 13/12/2022. PA - Duke of Buccleuch. Card received thanking Weekley Parish Council for their condolences.*
- 24/007 Planning:** *To note and receive notices since last meeting - at end of agenda. To receive and respond to new planning applications/notices.*

**24/008 Bus Shelters:** To note both bus shelters on Stamford Road are in need of repair. It transpires that one belongs to NNC. This has been reported to FixMyStreet requesting urgent attention. The other, belonging to the Parish Council is in need of minor repair. To agree repair of bus shelter and expenditure.

**24/009 Weekley Village Sign:** To receive update.

**24/010 20 mph Advisory Signs:** Clerk has been given 4 advisory speed signs which are to be used as temporary warning signs. Council to agree locations conforming to covering letter provided by Ian Boyes.

### Regular Reports/Updates

**24/011 Hanwood Park:** To receive update from Chair.

**24/012 Boughton Estates:** To receive update on works from Cllr Rees.

**24/013 Neighbourhood Watch:** To receive update from Cllr Cuckson.

**24/014 Police Liaison:** To receive update from Cllr Attwell.

### Finance/Governance

**24/015 Annual Parish Meeting:** To discuss action plan for APM 14<sup>th</sup> May 2024.

**24/016 S106/CIL:** To receive update from Clerk.

**24/017 VASID:** To discuss options and location of VASID along Stamford Road. To agree expenditure.

**24/018 Swarco:** To discuss renewal of maintenance contract and note it is now a 3 year contract. To agree expenditure.

**24/019 Asset Register:** To approve asset register to date.

**24/020 Insurance:** To note that the annual insurance expires 31<sup>st</sup> May 2024. To confirm renewal with Clear Councils Insurance (formerly BHIB). (Last year £201.64).

**24/021 Internal Auditor:** To note NJ Searle has been approached to undertake the Councils internal audit FY23/24 and has confirmed appointment.

**24/022 Payments:** To approve payments since last meeting 7/11/23 £477.19. To approve payment £152.55. Total payments **£629.74**. Invoices to be signed by authorised signatory.

### Payments since last meeting 7<sup>th</sup> November 2023

Ref	Payee	Description	Date	Method	Amount
57	Clerk	Back Pay	01/12/2023	S/O	£121.13
58	Clerk	December Salary	20/12/2023	S/O	£152.55
59	Unity Trust Bank	Quarterly Bank Charge	31/12/2023	Direct	£18.00
60	Clerk	January Salary	20/01/2024	S/O	£152.55
61	Clerk	Printer Cartridges	25/01/2024	S/O	£32.96

**£477.19**

## Payments this meeting

Ref	Payee	Description	Date	Method	Amount
62	Clerk	February Salary	20/02/2024	S/O	£152.55

**£152.55**

**24/023 Future Payments:** *To note and approve, via the Scheme of Delegation to the Clerk, that annual administration payments before the next meeting will be implemented accordingly. These may include Microsoft Renewal, Insurance, Auditor, Clerks Monthly Salary, Wordpress Renewal, ICO Membership, NCALC Membership.*

**24/024 Year End Accounts:** *To note Clerk will implement the accounts for financial year ending 31<sup>st</sup> March 2024 and circulate to Councillors ahead of the next meeting.*

**24/025 Bank Balance:** *To receive and approve balance at bank and reconciliation for November, December 2023 and January 2024.*

**24/026 Next Agenda:** *To request items for inclusion on the agenda for the next meeting.*

**24/027 Next Meeting:** *To confirm next meeting Thursday 14<sup>th</sup> May 2024. Annual Parish Council Meeting, Annual Parish Meeting and full Parish Council - Boughton Estate Office. 7.00pm.*

Signed: *Ruby Cole*

Date: 30<sup>th</sup> January 2024

## Planning Applications Weekley Parish Council to January 2024

<b>Application No : NK/2021/0292</b>  19 December 2023  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Hanwood Park, Cranford Road, Kettering</b> Amendment - Outline Application (EIA): All matters reserved, for the erection of up to 3,383 dwellings including associated schools, district and local centres, hotel, healthcare, leisure, employment, formal and informal open space including play facilities, roads and associated infrastructure
<b>Application No: NK/2023/0770</b>  13 December 2023  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>22 Main Street, Weekley</b> Replace 2 no. first floor windows to front elevation with timber framed None Submitted as no comment



<b>Application No: NK/2023/0086</b>  09 February 2023 Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Boughton Estate, Stamford Road, Weekley, NN14 1BJ</b> Full Application. Restoration of Star Pond, Star Pond Bridge, and the Rustic Bridge None submitted Approved 22 March 2023
<b>Application No: NK/2021/0292</b>  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Hanwood Park, Cranford Road, Kettering</b> Outline Application (EIA): This application is accompanied by an Environmental Impact Assessment. All matters reserved for the erection of up to 3,386 dwellings, including associated schools, district and local centres, hotel, healthcare, employment, formal and informal open space, including play facilities, roads and associated infrastructure
<b>Application No: NK/2023/0056</b>  29 November 2022  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Roundabout at Junction off A43 &amp; A4300 (North of), Stamford Road, Weekley, NN16 9UX</b> Hedgerow Notification. Removal of 115m of hedgerow obscuring historic vista and features No Objections 4 <sup>th</sup> January 2023 Approved 6 <sup>th</sup> January 2023
<b>Application No: NK/2022/0708</b>  18 November 2022  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>22 Main Street, Weekley, NN16 9UP</b> Full Application. Replace existing front entrance with single storey side extension to connect garage and main dwelling, repoint chimney and add flue, alterations to some existing fenestration, increase hardstanding to front No Objections 5 <sup>th</sup> January 2023 Approved 19 <sup>th</sup> January 2023
<b>Application No: NK/2022/0709</b>  18 November 2022  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>22 Main Street, Weekley, NN16 9UP</b> Listed Building Consent Application. Replace existing front entrance with single storey side extension to connect garage and main dwelling, repoint chimney and add flue, alterations to some existing fenestration, increase hardstanding to front, dryline and insulate internal walls, replace radiators, log burner, some internal doors and floor coverings. Additional bathroom to first floor, remove internal walls as specified. Alter floor levels and increase ceiling heights to main dwelling and add under floor heating No Objections 5 <sup>th</sup> January 2023 Approved 19 <sup>th</sup> January 2023
<b>Application No: NK/2022/0710</b>  18 November 2022 Weekley Parish Council Decision North Northamptonshire Council Decision	<b>1 Stamford Road, Weekley, NN16 9UN</b> Full Application. Single storey extension to north-east elevation No Objections 4 <sup>th</sup> January 2023 Approved 6 <sup>th</sup> January 2023
<b>Application No: NK/2022/0711</b>	<b>1 Stamford Road, Weekley, NN16 9UN</b>

18 November 2022  Weekley Parish Council Decision North Northamptonshire Council Decision	Listed Building Consent Application. Replace conservatory with single storey extension. Remove wall between kitchen and extension. Brick-up external kitchen door and replacement kitchen Objections 4 <sup>th</sup> January 2023 Approved 6 <sup>th</sup> January 2023
<b>Application No: KET/2020/0121</b>  Re-notification 9 Dec 2022 Subsequent application in respect of which was accompanied by an Environmental Statement Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Weekley Wood Lane (land at), Kettering</b> 5 no. B8 warehouses, 1 no. B2 general industry building, service yards, parking, drainage, landscaping and 3 no. substations  Objection 4 <sup>th</sup> January 2023
<b>Application No: NK/2022/0756</b>  29 November 2022  Weekley Parish Council Decision North Northamptonshire Council Decision	<b>Roundabout At Junction Of A43 &amp; A4300 (North of), Stamford Road, Weekley, NN16 9UX</b> Hedgerow Notification. Removal of 115m of hedgerow obscuring historic vista and features No Objections 4 <sup>th</sup> January 2023 Approved 9 <sup>th</sup> January 2023