

# Weekley Parish Council



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Minutes of Weekley Annual Parish Council meeting, Weekley Full Parish Council Meeting, commencing with Weekley Annual Parish meeting (meeting for parishioners). Held on **Tuesday 13<sup>th</sup> May 2025** at **6.30pm** at **Weekley Village Hall**, Church Lane, Kettering NN16 9UP.

## MINUTES - Annual Parish Meeting

**Public Present:** 7 including Councillors: Cllr S Rees, Cllr B Ring, Cllr I Gammons

**Northants Police:** PCSO Norbert Meszes

**Church Warden (St Mary the Virgin Church) -** Chris Hills

**Weekley Village Hall -** Lisa Tartaglia

*Meeting Chaired by Cllr Sam Rees - Minutes taken & prepared by Clerk*

<b>25/042</b>	Cllr Rees introduced himself and welcomed everyone to the meeting.
<b>25/043</b>	Apologies: Andrew Bussey - Weekley & Warkton Cricket Club. Report presented.
<b>25/044</b>	Parish Council Chair Report: Outgoing Chair's report was read out by Cllr Rees. <i>Full report - Appendix 1</i>
<b>25/045</b>	Parish Council Finance Report: Clerk read out the finances detailing the payments & receipts for the year. <i>Full report - Appendix 2</i>
<b>25/046</b>	Annual Report from North Northamptonshire Council - None received. It was noted that the new ward councillor for Geddington and Stanion is Councillor Brendon Lovell-Moore.
<b>25/047</b>	Annual Reports from Village Groups:  <b>Weekley &amp; Warkton Cricket Club:</b> Report supplied by Andrew Bussey and read out by Cllr Rees. In summary. Adult section is strong, but struggling with youth section. They would like to see more members and are promoting the club heavily around the area.

Facilities are improving, with a new terrace, replacement nets and solar panels. *Full report - Appendix 3*

**Boughton Estates:** Report by Sam Rees - in attendance. Property refurbishments are being carried out. The Star Pond is now finished and there will be an official opening.

Various hedges have been trimmed around the road network. Wall coping maintenance will be carried out during the summer. The repair of the bus shelters will be undertaken when time allows.

**Lavender Bee Tea Room:** Report by Beth Ring - in attendance. The front door of the tea room has been painted a different colour. They are looking for a gardener and parishioner Will Addington was recommended. The tea room is well attended, but not many customers are from Weekley. There are plans in the pipeline for next year with events, competitions etc.

**Montagu Club:** No one in attendance

**St Mary the Virgin Church:** Report by Chris Hills - in attendance. There is a service every Sunday at Weekley Church, plus a service at the Old Vicarage on a Friday. There has been a decline in numbers. The average attendance is now down to 7 and out of them just one is from Weekley. There were no weddings or baptisms in 2024. The roof and wall guttering's have been cleaned recently. There is corrosion on the bell frames and these are due to be fixed during the year. A majority of this will be paid for by a benefactor, with the shortfall via grant funding. A bishop has allocated a curate to Geddington and she will be trained and ordained as Deacon in July. Cllr Rees thanked Chris for attending and for the update. *Full report -Appendix 4*

**Northants Police:** Report by PCSO Norbert Meszes - in attendance. PCSO Norbert introduced himself as PSCO from Ise Neighbourhood Policing Team. The team is made up of a group local police officers and PCSOs. Although there has been co crime to report of late, he wanted to attend the meeting to introduce himself. He tries to show as much presence as possible but has to prioritize his time accordingly. It is best he is contacted via the team at the office as his time is spent mostly out of the office. Cllr Rees thanked PCSO Norbert for attending.

**Village Hall:** Report by Lisa Tartaglia - in attendance. Classes are still continuing with a few more starting. The children's classes are going well. Holiday clubs are going well also. Less people are committing to hiring during the summer months, most who are interested would like to be able to use the outside grass area. For health and safety reasons this is not an option at present as there are issues with outside boundaries and parking on the grass area. Boughton Estates will look into resolving this.

**25/048**

Questions from floor - None

## MINUTES - Annual Parish Council Meeting

**Present:**

**Councillors:** Cllr S Rees, Cllr B Ring, Cllr I Gammons

**Public:** 2

**Clerk:** Ruby Cole

<b>25/049</b>	<p><b>Election of Chair:</b> Cllr Ring proposed Cllr Rees. Seconded by Cllr Gammons. <b>Resolved:</b> Cllr Rees expressed concern over conflicts of interest regarding his position with Boughton Estates. This was noted. Cllr Rees accepted the position and Chaired the meeting.</p>	
<b>25/050</b>	<p><b>Acceptance of Office for Chair:</b> <b>Resolved:</b> Cllr Rees and Clerk signed 'Declaration of Acceptance of Office' form at meeting.</p>	
<b>25/051</b>	<p><b>Apologies:</b> None.</p>	
<b>25/052</b>	<p><b>Election of Vice Chair:</b> Cllr Rees proposed Cllr Ring. Seconded by Cllr Gammons. <b>Resolved:</b> Cllr Ring accepted the position.</p>	
<b>25/053</b>	<p><b>Co-option:</b> Confirmation received that no election has been called and Council are able to proceed with co-option. Expression of Interest was received from Lisa Tartaglia. Cllr Rees proposed Lisa Tartaglia, seconded by Cllr Ring. <b>Resolved:</b> Mrs Tartaglia accepted the position and signed the Declaration of Acceptance of Office form at meeting. Clerk to forward Councillor information and guidance. <b>Action 25/053.1</b></p>	<b>Clerk</b>
<b>25/054</b>	<p><b>Councillor Forms:</b> Clerk presented: Code of Conduct, Electronic Service of Summons Consent, GDPR and Register of Interests forms for completion and signature. <b>Resolved:</b> All forms were signed with two councillors to send their Register of Interests to clerk within 28 days of coming into office. <b>Action 25/054.1</b></p>	<b>SR LT</b>
<b>25/055</b>	<p><b>Year End Accounts Summary:</b> The year end accounts and year end bank reconciliation FY2024/25 were presented to Council for approval. <b>Resolved:</b> Approved. Chair signed at meeting. Clerk to place on website. <b>Action 25/055.1</b></p>	<b>Clerk</b>
<b>25/056</b>	<p><b>AGAR 2024/25:</b> Annual Internal Audit Report: Internal audit completed by Nigel Searle. No issues found. <b>Resolved:</b> Received and noted. Clerk to place report on website. <b>Action 25/056.1</b></p>	<b>Clerk</b>
<b>25/057</b>	<p><b>AGAR 2024/25 Section 1 - Governance Statement:</b> Clerk presented completed form for Council to approve. <b>Resolved:</b> Approved. Chair &amp; Clerk signed at meeting. Clerk to place on website. <b>Action 25/057.1</b></p>	<b>Clerk</b>

25/058	<b>AGAR 2024/25 Section 2 - Accounting Statement:</b> Clerk presented completed form for Council to approve. <b>Resolved:</b> Approved. Chair & Clerk signed at meeting. Clerk to place on website. <b>Action 25/058.1</b>	Clerk
25/059	<b>AGAR 2024/25 Certificate of Exemption:</b> Council to certify themselves as exempt from external audit and approve and sign the Certificate of Exemption form for submission to PKF Littlejohn. <b>Resolved:</b> Approved. Chair & Clerk signed at meeting. Clerk to submit and place on website. <b>Action 25/059.1</b>	Clerk
25/060	<b>Explanation of Variances:</b> Clerk presented Explanation of Variances for Council to note. <b>Resolved:</b> Noted. Clerk to place on website. <b>Action 25/060.1</b>	Clerk
25/061	<b>Exercise of Public Rights:</b> Council to agree to set dates as commencing Tuesday 3 <sup>rd</sup> June 2025 and ending on Monday 14 <sup>th</sup> July 2025. <b>Resolved:</b> Dates agreed. Clerk to place on website. <b>Action 25/061.1</b>	Clerk
25/062	<b>Councillors Roles:</b> Appointment of parish councillor roles & responsibilities. Please see - <i>Appendix 5</i> <b>Resolved:</b> Roles and responsibilities agreed. Clerk to place on website. <b>Action 25/062.1</b>	Clerk
25/063	<b>Meetings:</b> Meeting dates for the year June 2025 - May 2026 as Tuesdays: 5 <sup>th</sup> August 2025 4 <sup>th</sup> November 2025 3 <sup>rd</sup> February 2026 12 <sup>th</sup> May 2026 Annual Meetings (Village Hall) <b>Resolved:</b> Dates agreed. Clerk to book Boughton Estates Office 7:00pm. <b>Action 25/063.1</b>	Clerk

### MINUTES - Full Parish Council Meeting

**Present:**

**Councillors:** Cllr S Rees, Cllr B Ring, Cllr I Gammons, Cllr L Tartaglia

**Public:** None

**Clerk:** Ruby Cole

25/064	<b>Apologies:</b> None.	
25/065	<b>Public address to the council:</b> None.	
25/066	<b>Minutes:</b> Full parish council meeting held on Tuesday 4 <sup>th</sup> February 2025. <b>Resolved:</b> Minutes were approved and signed by Chair at meeting.	
25/067	<b>Declarations of Interest:</b> None.	
25/068	<b>Actions Outstanding:</b> See end of minutes for full update.	
25/069	<b>Correspondence:</b> 07.03.25 Reminder. Urban Highways Grass Mowing 2025. Clerk responded 12/02/25 to say Weekley Parish Council do not wish to enter into the agreement offered to take over mowing services.	

	06.03.25 Publication of the North Northamptonshire Local Nature Recovery Strategy. Noted.	
<b>25/070</b>	<b>Planning Notices:</b> 26.03.25 NK/2025/0116 Boughton House, Stamford Road, Weekley, NN14 1BJ. Strip and re-slate Collyweston roofs to northwest and renew all leadwork. Expired and noted. 27.03.25 NK/2025/0199 Boughton Home Farm, Grafton Road, Weekley Erection of steel framed agricultural building. Expired and noted. For planning history 2024/2025 <i>please see - Appendix 6</i>	
<b>25/071</b>	<b>NNC Democratic Services:</b> Cllr Ring reported that she had been in communications with Ben Smith at NNC. They have their annual meeting in May and a further update will be provided following on from the meeting. This will involve training and induction scheduled to take place in June.	
<b>25/072</b>	<b>NCalc Environment Champions:</b> Cllr Ring had been in touch with Danny Moody from NCalc. Cllr Ring had completed the climate and nature survey which closed 3 <sup>rd</sup> March 2025. NCalc have undertaken an initial analysis of the survey and are carrying out a more detailed analysis. A report will be launched in the summer.	
<b>25/073</b>	<b>I.T. Requirements:</b> Clerk explained the importance of having individual clerk and councillor emails and the requirement of an IT policy. <b>Resolved:</b> Councillors felt the cost to implement would not be feasible, but to review this on a regular basis.	
<b>25/074</b>	<b>Kettering Half Marathon:</b> Sunday 09. 03.25. 9:00 - 12:00. The event went very well and no concern was raised from parishioners.	
<b>25/075</b>	<b>Newsletter:</b> Cllr Tartaglia to draft next newsletter. <b>Action 25/075.1</b>	<b>LT</b>
<b>25/076</b>	<b>Litter Pick:</b> This item to be closed	
<b>25/077</b>	<b>Defibrillator &amp; Bleed Kit:</b> There is no bleed kit as previously thought. There is concern regarding maintenance and log keeping. <b>Resolved:</b> Clerk to check maintenance details and contact providers of free training to parishioners. To also check cost of bleed kit. <b>Action 25/077.1</b>	<b>Clerk</b>
<b>25/078</b>	<b>Health &amp; Wellbeing:</b> Cllr Ring had met with Lisa Tartaglia regarding availability and space of the village hall to hold Health and Wellbeing events. Heating would need to be looked into during winter months and outside space during summer months. Boundaries/fencing/parking is an area that require attention. <b>Resolved:</b> Cllr Rees to instigate the parking situation and fencing. <b>Action 25/078.1</b>	<b>SR</b>

### Regular Reports/Updates

<b>25/079</b>	<b>VASID No.2:</b> This has now been installed and working effectively. The final cost is £5,455.50 including VAT. Graham Attwell has kindly offered to continue to monitor results and forward to parish council. <b>Resolved:</b> Final payment approved.	
<b>25/080</b>	<b>Boughton Estates:</b> Update received under annual parish meeting section.	

## Finance/Governance

<b>25/081</b>	<b>Training:</b> Clerk circulated 'Off To A Flying Start' dates for new Councillors to consider attending. <b>Resolved:</b> Clerk to send email out for councillors to confirm dates. <b>Action 25/081.1</b>	<b>Clerk</b>
<b>25/082</b>	<b>Insurance:</b> Insurance details amended to align with asset register and include 2 <sup>nd</sup> VASID. The contract expires 2027 and has increased to £256.80. <b>Resolved:</b> Payment approved.	
<b>25/083</b>	<b>Bank Signatories:</b> M Smith and G Attwell have been removed as signatories. <b>Resolved:</b> Cllr Ring to be added as signatory. Clerk to implement. <b>Action 25/083.1</b>	<b>Clerk</b>
<b>25/084</b>	<b>Payments:</b> Payments since last meeting £825.20. Current payments £5890.56 Precept received 22.04.25 £4100.00. <b>Resolved:</b> Receipts noted. Total payments £6715.76 approved. Cllr Rees signed invoices at meeting. Cllr Rees to authorize at bank. <b>Action 25/084.1</b>	<b>SR</b>

Ref	Payee	Description	Date	Method	Amount
99	Clerk	Stationery Expenses	20/03/2025	Online	£23.09
100	Clerk	March 2025 Salary	20/03/2025	S/O	£162.26
101	Clerk	Working from home	20/03/2025	S/O	£10.00
102	Unity Trust Bank	Bank Charge February	31/03/2025	Direct	£6.00
103	Clerk	Election Expenses	20/04/2025	Online	£51.86
104	Clerk	April 2025 Salary	20/04/2025	S/O	£162.26
105	Clerk	Working from home	20/04/2025	S/O	£10.00
106	M Smith	WordPress Reimbursement	20/04/2025	Online	£62.40
107	Information Commissioner	Data Protection	20/04/2025	Online	£52.00
108	Holcot Parish Council	50% Microsoft	20/04/2025	Online	£43.75
109	Northants Calc	Annual Membership	20/04/2025	Online	£185.58
110	N Searle	Internal Audit	20/04/2025	Online	£50.00
111	Unity Trust Bank	Bank Charge March	30/04/2025	Direct	£6.00
112	Clerk	May 2025 Salary	20/05/2025	S/O	£162.26
113	Clerk	Working from home	20/05/2025	S/O	£10.00
114	Unity Trust Bank	Bank Charge April	31/05/2025	Direct	£6.00
115	Swarco	2nd VASID	20/05/2024	Online	5,455.50
116	Community First Trading	Insurance Policy	20/05/2024	Online	256.80

**£6,715.76**

<b>25/085</b>	<b>Bank Balance:</b> Bank reconciliations for February, March & April 2025 previously circulated. Bank balance 30/04/2025 £ £9,780.86. <b>Resolved:</b> Approved. Cllr Ring signed bank reconciliations at meeting.	
<b>25/086</b>	<b>Next Agenda:</b> Health & Wellbeing Working Group. <b>Action 25/086.1</b>	<b>Clerk</b>
<b>25/087</b>	<b>Next Meeting:</b> Next meeting 05.08.2025 - Boughton Estate Office. 7.00pm.	

**Meeting Closed: 20:05**

## Action Points for Tracking

### Ongoing Action Points

25/006.1	Clerk	Correspondence: A4300 Stamford Road speed limit change. Clerk to enquire for update after closing date 6.2.25. Response received 13.02.25 to say this will be implemented within 6 months. Clerk to make further enquiries
25/015.1	LT	Latham & Bingley Charity: To place in newsletter with contact details. Now for Cllr Tartaglia to place in newsletter
25/016.1	LT	Montagu Hospital Trust: To place in newsletter with contact details. Now for Cllr Tartaglia to place in newsletter
25/031.1	Clerk	S106 Monies: To meet up imminently to collate and summarize emails to be sent to Graeme Kane. Clerk to enquire for update

### New Actions This Meeting

25/053.1	Clerk	Co-option: To forward Councillor information and guidance to Cllr Tartaglia
25/054.1	SR LT	Councillor Forms: To complete and return Register of Interests to clerk within 28 days of coming into office
25/055.1	Clerk	Year End Accounts Summary: To place on website
25/056.1	Clerk	AGAR 2024/25: To place internal audit report on website
25/057.1	Clerk	AGAR 2024/25 Section 1 - Annual Governance Statement: To place on website
25/058.1	Clerk	AGAR 2024/25 Section 2 - Accounting Statements: To place on website
25/059.1	Clerk	AGAR 2024/25 Certificate of Exemption: To submit and place on website
25/060.1	Clerk	Explanation of Variances: To place on website
25/061.1	Clerk	Exercise of Public Rights: To place on website
25/062.1	Clerk	Councillors Roles: To place on website
25/063.1	Clerk	Meetings: To book Boughton Estates Office 7:00pm
25/075.1	LT	Newsletter: Cllr Tartaglia to draft next newsletter
25/077.1	Clerk	Defibrillator & Bleed Kit: To check maintenance details and contact providers of free training to parishioners
25/078.1	SR	Health & Wellbeing: To investigate village hall outside boundaries and parking on the grass area
25/081.1	Clerk	Training: To send councillors email with training dates for new councillors
25/083.1	Clerk	Bank Signatories: To add Cllr Ring as signatory
25/084.1	SR	Payments: To authorize at bank
25/086.1	Clerk	Next Agenda: Health & Wellbeing Working Group

**Actions Outstanding from Weekley Parish Council Minutes Tuesday 4<sup>th</sup> February 2025**

24/091.1	Clerk	Strategic Town & Parish Forum: To monitor and feed back any information received from the meeting 26.11.2024. Minutes requested from NNC, but not received. Unable to find on NNC website. Item closed
24/127.4	GA	Village Newsletter: To investigate Village Connect as another way of disseminating information. Item closed
24/141.1	MS	Clerk Appraisal: To arrange and complete. Item closed
25/006.1	Clerk	Correspondence: A4300 Stamford Road speed limit change. Clerk to enquire for update after closing date 6.2.25. Response received 13.02.25 to say this will be implemented within 6 months. Clerk to make further enquiries
25/015.1	MS	Latham & Bingley Charity: To place in newsletter with contact details. For Cllr Tartaglia to place in newsletter
25/016.1	MS	Montagu Hospital Trust: To place in newsletter with contact details. For Cllr Tartaglia to place in newsletter
25/019.1	MS	Newsletter: Cllr Smith will draft another newsletter with recent activities to include parish council elections, annual parish meeting etc. Item closed
25/021.1	MS	Defibrillator & Bleed Kit: To check original order for bleed kit. See agenda item 25/077
25/022.1	Clerk	Health & Wellbeing: To contact Lisa Tartaglia regarding working group. See agenda item 25/078
25/024.1	MS/GA	VASID No.2: To check emails with a view to contacting Highways for clarification. Complete
25/028.1	Clerk	Elections May 2025: To place details on website. Complete
25/028.2	MS	Elections May 2025: To place in newsletter. Item Closed
25/029.1	Clerk	Policies: Risk Management. Complete
25/030.1	MS	Annual Parish Meeting: 13.05.2025. To print off and insert with newsletter. Item closed
25/030.2	Clerk	Annual Parish Meeting: 13.05.2025. Complete
25/031.1	MS Clerk	S106 Monies: To meet up imminently to collate and summarize emails to be sent to Graeme Kane. Clerk to enquire for update
25/032.1	Clerk	Insurance: Once the 2 <sup>nd</sup> VASID is installed, to add to insurance. To clarify definition of collision damage to street furniture. Complete
25/034.1	Clerk	Asset Register: To place on website. Complete
25/036.1	Clerk	Clerk - Working from Home Allowance: Clerk to implement £120 and standing order for £10 monthly. Complete
25/036.2	MS	Clerk - Working from Home Allowance: To authorise at bank. Complete
25/039.1	Clerk	Year End Accounts: Implement accounts for financial year ending 31.03.2025 and circulate to Councillors. Complete
25/041.1	Clerk	Next Meeting: 13.05.2025. Weekley Village Hall. 6.30pm. To check availability of village hall and book. Complete

**REPORTS FROM ANNUAL PARISH MEETING FOLLOW:**

*Appendix 1: Report from Outgoing Chair*

*Appendix 2: Finance Report from Clerk*

*Appendix 3: Report from Weekley & Warkton Cricket Club*

*Appendix 4: Report from St Mary the Virgin Church*

*Appendix 5: Councillor Roles & Responsibilities*

*Appendix 6: Planning Notices 01.04.2024 - 31.03.2025*

Approved

## **Appendix 1: Full report from Outgoing Chair**

### **Chairman's Annual Report to the Parish for the Year 2024-25.**

1. The village defibrillator has been in place in the Montagu Club car park for over two years now and thankfully there has been no need to use it. It is being checked monthly by North Northants First Responders.
2. The replacement of the village sign which was damaged in a road traffic accident is complete.
3. The Village Newsletter was reintroduced in December 2024 The Newsletter had a couple of articles that asked for input from residents. Unfortunately there was zero response to those articles. There appears to be very little interest within the village to support community activities.
4. The Weekley Village Facebook group is ticking along in the background with the occasional post being added. The group now has 44 members. There is not a lot of traffic on the group, but it gives an additional route of communication to the village. I am happy to continue as Admin for this group going forward.
5. We were successful in applying for funding for a second speed warning sign for the Geddington side of the village. Initial costings were for a mains powered sign but there was some confusion over who would pay to have the supply of power for the sign installed. Due to the unexpected additional cost, it was decided it would be cheaper to upgrade the sign to solar power. The post for the sign is in place. The sign has been ordered and should be in place by the time of the annual meeting..
6. Despite initially being informed that funding from NNC was available for the repairs to the bus shelter opposite the Montagu club, we have subsequently been informed that is not the case and it will be the responsibility of the Parish Council to get the repairs done. At this time, both shelters still need attention.
7. A revised planning application was submitted by the developers of Hanwood Park which included the removal of the Weekley-Warkton Avenue. I attended a planning meeting in Corby where, along with a number of others, I objected to this revision on the grounds of increased traffic through Weekley. Despite the objections, the revised plans were approved with conditions.
8. Following the approval of the revised Hanwood Park plans, I revisited the possibility of securing S106 funds from the Hanwood Park development to cover the costs of implementing some of the traffic calming measures suggested by Highways in 2023. Given the lack of success we had in the past, I elevated our cause and approached Graeme Kane, Assistant Director, Highways, Waste and Growth at NNC. Graeme passed our requirements to Sarah Barnwell, Community Liaison Officer – Highways at NNC and Sarah is now processing matters for us.
9. We applied to have the 30MPH limit boundaries moved closer to the village on the Geddington side. This has been approved in principle and is now in the system for implementation.
10. Having spent five years as Chairman of the Council, I have decided to step down to allow me to spend more of my retirement with my family. I would like to thank Ruby for all her help in guiding me through the challenges of local government over those five years, Her help has been invaluable. I would also like to thank councilors past and present for their support since I took over as Chairman

Mike Smith

Chair - Weekley Parish Council

## Appendix 2: Finance Report from Clerk

<b>Weekley Parish Council</b>			
<b>Year End Accounts Summary 31/03/2025</b>			
	<b>2023/24</b>		<b>2024/25</b>
	<b>£</b>		<b>£</b>
<b>Receipts</b>			
Precept	3,600.00		3,875.00
VAT Reclaimed	272.20		610.32
Insurance Claim - Village Sign	125.00		0.00
Grants for Defibrillator/VAS	0.00		5,000.00
<b>Total Income</b>	<b><u>3,997.20</u></b>		<b><u>9,485.32</u></b>
<b>Payments</b>			
Insurance Renewals	201.64		213.51
Internal Audit	50.00		50.00
ICO	40.00		40.00
VASID Maintenance	169.95		586.32
VASID No 2/Pole/Permit	0.00		2,234.59
Northants Calc Memberships	187.00		184.70
Training	48.00		198.50
General Administration/Stationery	44.54		19.24
Website/Software	74.22		85.33
Salaries	1,820.61		1,947.18
Clerk Allowance	0.00		140.00
Election Expenses	0.00		0.00
Maintenance - Village Sign	763.00		215.00
Defibrillator	0.00		0.00
Misc - Filing Cabinet	200.72		0.00
Bank Charges	72.00		71.40
VAT	267.88		568.53
<b>Total Expenditure</b>	<b><u>3,939.56</u></b>		<b><u>6,554.30</u></b>
Surplus (Deficit) for the Year	57.64		2,931.02
<b>Bank Reconciliation</b>			
Balance b/f 31.03.2023	3,316.05	Balance b/f 31.03.2024	3,373.69
Add Receipts	<u>3,997.20</u>		<u>9,485.32</u>
	7,313.25		12,859.01
Less Payments	<u>3,939.56</u>		<u>6,554.30</u>
Balance of Receipts & Payments	<b><u>3,373.69</u></b>		<b><u>6,304.71</u></b>
Unpresented Cheques	0.00		0.00
Bank Statement 31.03.2024	<b><u>3,373.69</u></b>	Bank Statement 31.03.2025	<b><u>6,304.71</u></b>
<i>Note: VAT Reclaim - 01.07.2023 - 31.12.2024</i>			

### **Appendix 3: Report from Weekley & Warkton Cricket Club**

On the pitch, our adult section is strong. We have 3 sides playing the Northants Cricket League, plus knockout competitions. The firsts are in div 1, seconds in div 6 and thirds in div 10. The sides are made up mostly of players who've developed from our youth section, but also connections who have joined over the years. We have an Australian overseas player with us throughout the season.

Our youth section is a struggle. Whilst we have good coaching interest and a good under 17s and Allstars (primary school age), the under 11s, 13s and 15s are low on numbers. We would like to see more members and have promoted the club heavily around the area. See attached flyer that you might be able to distribute please.

We are confident long term all will be fine as current players all have children that will play when they are old enough, but we need a boost right now!

Our facilities continue to improve. The estate is looking at renewing the boundary fencing during this year. We have formed a new spectator terrace. We are about to submit planning applications for replacement nets (in the same location) and solar panels. The latter will save us electricity bills and is a huge help to our finances.

Our finances are suitable. Via sponsorship and fundraising we make enough to keep match fees affordable and balance the books. Our bar remains purposely modest and helps with post match revenue and we'll be hosting a few club nights through the season and the village will be informed of our annual beer festival weekend one of August.

We've seen other local clubs push their playing aspirations and become more professional, but the current club committee canvassed our membership and we very much want to remain a competitive recreational club at the current time.

The village are always welcome at the club and there's usually something going on most days from start of May to end of September.

Andrew

WWCC Chairman



**St Mary the Virgin, Weekley  
Annual Report of the Parochial Church Council  
For the year ended 31 December 2024**

**Administrative information**

St Mary the Virgin Church is situated in the village of Weekley, three miles north of Kettering. It is part of the Benefice of Geddington with Weekley within the Diocese of Peterborough of the Church of England. The correspondence address is The Vicarage, 25 West Street, Geddington, Northants NN14 1BD.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

**Membership of the PCC**

A list of members who have served at any time between 1 January and 31 December 2024 is shown below:

Ex Officio

**Chair:**

Reverend Gillian Gamble

**Churchwarden:**

Mr Chris Hills

Members

Mr Brian Giles, Lay Worship Leader (resigned 27 November 2024)

Mrs Ann Giles

Mr Clive Bevitt, Treasurer

Mrs Mary-Ellen Bevitt

Mrs Hannah Chester

Mrs Penny Griffin, Reader and Lay Pastoral Minister for the benefice and co-opted special adviser to the PCC as Parish Safeguarding Officer

Mr Chris Hills, Secretary

Mrs Val Peel, co-opted Licensed Evangelist

Mrs Natasha Vonhof, Electoral Roll Officer

### **Structure, governance, and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

### **Objectives and activities**

The objectives of the PCC are to co-operate with the incumbent in promoting in the parish the whole mission of the church: pastoral, evangelistic, social, and ecumenical. The parish vision is to encourage the development of a ministry for younger people and residents of all ages. Our principal activities include regular public worship open to all and centred around the Eucharist, pastoral care, and the provision of a welcoming space for young children.

The PCC convened five times during the year in January, March, June, September and November 2024. In April, the Annual Parochial Church meeting was held in church; and in July an awayday for both PCCs in the benefice was held on the theme of 'Homecoming'

### **Sub-committees of the PCC: the fundraising subgroup**

In November the PCC agreed that the fundraising sub-group (which had been lying dormant after the pandemic and its aftermath) would be reformed to produce a future events calendar.

Owing to on-line e-ticket gaming regulations the Christmas Hamper Raffle was not held in 2024.

### **Funding for bell frame repairs**

In March 2024, we were contacted by a benefactor who pledged a sum of money as a contribution to the refurbishment of the bells based on issues identified in an inspection carried out in 2019. In essence, to enable all 6 bells to be rung instead of the 4 currently in use. Subsequently the benefactor offered to cover the full cost of repairs to the bell frame, and we have Faculty approval to proceed as noted in the Fabric – Bells paragraph below.

### **Eco-Church: Net Carbon Zero by 2030 and Environmental Policy**

Weekly church holds an advantage of not being reliant on fossil fuels. Other energy efficiencies, for example, the infrared pew heaters instead of whole church heating, considering eco-aware building maintenance and designating areas of the churchyard to nurture biodiversity and protect the natural habitat all contribute to our Eco Church credentials of having a negligible level of CO2 emissions.

## Safeguarding

The benefice is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse, as well as those who may present a risk to others. We affirm the 'Whole Church' approach to safeguarding, in that we believe the care and protection of those involved in church activities is the responsibility of everyone who participates in the life of the Church. We continue to promote and maintain a safeguarding culture where all coming into church may feel safe, welcome, respected and included.

The PCC implemented the House of Bishops' Policies on safeguarding children and adults who may be vulnerable; works closely with the Parish Safeguarding Officer to ensure policy and procedures are up-to-date and seeks advice where needed, for example, risk assessment for events like the Easter Egg hunt.

Safeguarding is discussed at every PCC meeting to review training requirements, monitor the Safeguarding Action Plan Level 3, and ensure safeguarding carries a high profile in the parish.

We joined churches across the country to mark safeguarding with a special service on Sunday 17 November which highlighted our commitment to ensure that Weekley is a welcoming and safe place.

## Annual Review of the Year 2024

### Worship

We continued to offer regular services of Holy Communion at 11:15 each week, except on the second Sunday of the month when we celebrate Morning Prayer. We alternate with Geddington to hold a service for the benefice when a fifth Sunday falls in the month; and we celebrate the first Sunday of Advent with a special candle-light carol service for the benefice.

### Pastoral support for congregation and parishioners

We provide pastoral support and care to our congregation, their families, and village parishioners through visits, phone calls and prayers for all of those who may be in need. We continue to offer regular monthly visits with Holy Communion to the Old Vicarage Nursing Home; and provide home Communion on request.

### Church membership and attendance in 2024

There were twenty-four names on the Electoral Roll most of whom are not resident within the parish.

We completed the 2024 Statistics for Mission return to the Diocese and reported the composition of our worshipping community as follows:

Attendance Summary, 2019-24	2024	2023	2022	2021	2020	2019
<b>Number of people</b>	20	22	26	30	36	35
New data field for 2023 (age 0-17)	7	8				
Children (age 0-10)			4	8	11	9
Young People (age 11-17)			6	3	5	5
Adults (age 18-69)	7	8	10	11	12	13

Adults (age 70+)	6	6	6	8	8	8
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The average all-age Sunday service attendance was 7 (down from 11 in 2023, 2022 and 2021). Variations above the average were most marked at the major festivals of Christmas and Easter where attendance was 9 and 18 respectively.

**Baptisms, marriages, and funerals**

There were no baptisms or weddings in 2024, just one graveside funeral and two services for the internment of ashes.

**Fabric - general**

In general, there were no issues of concern arising during the year, apart from signs of damp on the upper south-side wall of the vestry will be attended to shortly.

**Fabric – bells**

In April 2024, the bells and bell frame were inspected by Nicholson Engineering Ltd who made recommendations for the replacement of a localised corroded area of the bell frame (the bulk of the bell frame being in good order) which would enable the rehangng of the tenor, fifth and third bells. This would result in a bell installation in good order for the decades ahead.

We made a submission to the Diocesan Advisory Committee (DAC) which was considered on 16 July 2024 and approval was granted for the repairs to the bell frame. We expect the work to be completed in 2025.

**Fabric – other plans**

In August 2024 the DAC visited Weekley to inspect the site of our proposal to construct a suitably adapted wooden building incorporating a composting toilet and associated arrangements. They made several suggestions to refine the proposal; but we have not yet taken this forward to planning application stage.

**Churchyard**

In line with our objective to maintain the churchyard to encourage wildlife diversity and create a peaceful natural environment for visitors - mindful of the churchyard's special status as consecrated ground - we achieved essential standards of care of the churchyard to enable burials to take place, allow for the tending of graves and the internment of ashes.

**Financial Review of the Year 2024**

**Overall Position**

Total ordinary receipts in 2024 was £6,468, a decrease of £3741 on 2023.

Our total payments were £5,611, a decrease of £5606 on 2023. Of this figure £5,516 was spent to provide the Christian ministry from St Mary's Church including £1,000 towards our parish share. The net result for the year was a surplus of £857.

**General Fund**

The General Fund showed a surplus of £857, however because we had a shortfall of £9,421 in our payments to the Parish share and some outstanding monetary liabilities shows a true position of being £9545 short of meeting our financial obligations.

## Bell Fund

The Bell Fund currently has a balance of £439.60.

## Key points of significance

- Planned giving decreased by £72 compared to 2023
- Sunday Collections decreased by £40
- Fees for Funerals and Weddings fell by £2,311
- Church running costs fell by £1,373
- We paid 10% of our Parish Share in 2024 compared to 26% in 2023

## Looking forward to 2025

Our Parish Share contribution will reduce to £10,340 from £10,421 but we are unlikely to meet our full contribution.

## Appendix 5: Councillor Roles & Responsibilities

### WEEKLEY PARISH COUNCIL

### COUNCILLOR ROLES & RESPONSIBILITIES 2025

Please contact Ruby Cole if you have any concerns  
[clerkweekleypc@gmail.com](mailto:clerkweekleypc@gmail.com)

<u>Responsibility</u>	<u>Councillor</u>
Defibrillator	Cllr Ring
VASID x 2	Cllr Rees
Traffic Management	Cllr Rees
Parish Liaison	Cllr Ring
Police/Neighbourhood Watch Liaison	Graham Attwell
Newsletter	Cllr Tartaglia
Noticeboard	Cllr Gammons
Boughton Estates	Cllr Rees
All Roads	Cllr Rees

**Planning Notices Weekley Parish Council 01.04.2024 – 31.03.2025**

<p><b>Application: NK/2025/0116</b> 26 March 2025 Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Boughton House, Stamford Road, Weekley, NN14 1BJ</b> Strip and re-slate Collyweston roofs to northwest and renew all leadwork No notice received</p>
<p><b>Application: NK/2025/0119</b> 27 March 2025 Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Boughton Home Farm, Grafton Road, Weekley</b> Erection of steel framed agricultural building No notice received Prior approval not required 07/05/25</p>
<p><b>Application: NK/2024/0692 - Amended</b> 24 December 2024  Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley NN16 9UW</b> Application for Listed Building Consent: Installation of 18 solar panels on the existing east roof pitch of the existing cricket pavilion and installation of associated inverter and 2 no. batteries against the external west elevation wall of the existing cricket pavilion None Submitted</p>
<p><b>Application: NK/2024/0691 - Amended</b> 24 December 2024  Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley NN16 9UW</b> Installation of 18 solar panels on the existing east roof pitch of the existing cricket pavilion and installation of associated inverter and 2 no. batteries against the external west elevation wall of the existing cricket pavilion None Submitted Withdrawn</p>
<p><b>Application: NK/2021/0292</b> 09 December 2024  Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Hanwood Park, Cranford Road, Kettering</b> Outline Application (EIA): All matters reserved, for the erection of up to 3,383 dwellings including associated schools, district and local centres, hotel, healthcare, leisure, employment, formal and informal open space including play facilities, roads and associated infrastructure Response submitted 13/12/24</p>

<p><b>Application: NK/2024/0691</b></p> <p>21 November 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley NN16 9UW</b></p> <p>Full Planning Permission: Installation of 18 solar panels on the existing west roof pitch of the cricket pavilion None Submitted</p>
<p><b>Application: NK/2024/0692</b></p> <p>21 November 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley NN16 9UW</b></p> <p>Application for Listed Building Consent: Installation of 18 solar panels on the existing west roof pitch of the cricket pavilion None Submitted</p>
<p><b>Designation of Kettering Central Neighbourhood Area</b></p> <p>22 August 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p>North Northamptonshire Council designated the Kettering Central Neighbourhood Plan Area for the purposes of Kettering Town Council to prepare a Neighbourhood Plan for the area. None Submitted Approved 24/10/24</p>
<p><b>Application: NK/2024/0526</b></p> <p>29 October 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Kettering Buccleuch Academy, Weekley Glebe Road, Kettering, NN16 9NS</b></p> <p>The refurbishment of a synthetic turf pitch including adjustment of pitch footprint, construction of a new spectator area, installation of new LED floodlighting and installation of ancillary equipment None Submitted Approved 27/11/24</p>
<p><b>Application: AOC/0129/2401</b></p> <p>23 August 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>35 Washwell Lane, Weekley</b></p> <p>Approval of Conditions. Condition nos. 5 (Site investigation) and 6 (Remedial scheme) of NK/2024/0129 No notification required Approved 8/10/24</p>
<p><b>Application: NK/2024/0465</b></p> <p>01 August 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>The Coach House, Weekley Wood Lane, Weekley, NN16 9UX</b></p> <p>T1 Lime - fell; T2-T4 Sycamore - crown lift to 4m and prune No notification required No Objection 12/09/24</p>
<p><b>Application NN/24/00013/WASVOC</b></p> <p>25 July 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Long Drowpits Gullet, A43 Weekley Wood Lane, Weekley</b></p> <p>Variation of condition 21 (End Date of infilling) of planning consent Ref. 18/00016/WASVOC to extend the end date No comment supplied</p>

<p><b>Application NK/2024/0326</b></p> <p>17 July 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley, NN16 9UW</b></p> <p>Replacement of existing 2-lane practice net facility, vehicle access alterations and creation of new pedestrian access</p> <p>No comment 07/08/2024</p>
<p><b>Application NK/2024/0327 - Listed</b></p> <p>17 July 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Weekley &amp; Warkton Cricket Ground, Weekley, NN16 9UW</b></p> <p>Replacement of existing 2-lane practice net facility, vehicle access alterations and creation of new pedestrian access</p> <p>No comment 07/08/2024</p>
<p><b>Application NK/2024/0301</b></p> <p>20 June 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Unit 4, Weekley Wood Avenue, Kettering, NN14 1UD</b></p> <p>Extension to existing industrial unit</p> <p>No comment supplied</p> <p>Approved 11/09/24</p>
<p><b>Application: NK/2024/0129</b></p> <p>29 February 2024</p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>35 Washwell Lane, Weekley, NN16 9UR</b></p> <p>Front porch, single storey rear extension, two storey side extension and change of use of land south from agricultural to residential</p> <p>None submitted</p> <p>Approved 27/04/2024</p>
<p><b>Application No: NK/2021/0292</b></p> <p>Weekley Parish Council Decision North Northamptonshire Council Decision</p>	<p><b>Hanwood Park, Cranford Road, Kettering</b></p> <p>Outline Application (EIA): This application is accompanied by an Environmental Impact Assessment.</p> <p>All matters reserved for the erection of up to 3,386 dwellings, including associated schools, district and local centres, hotel, healthcare, employment, formal and informal open space, including play facilities, roads and associated infrastructure</p> <p>Objection 08/12/2023</p>