

Weekley Parish Council



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Date: 27th January 2026

To: All Parish Councilors

From: Mrs. R Cole, Clerk to Weekley Parish Council

Dear Councilor,

You are hereby summoned to attend the meeting of Weekley Parish Council to be held on **Tuesday 3rd February 2026** at **7.00pm** at **Boughton Estate Office**, Weekley, Kettering, Northamptonshire, NN16 9UP when the under mentioned business will be transacted.

*Members of the public and press are welcome to attend these meetings.
These meetings may be recorded, filmed or broadcast without prior notice to the Parish Council,
provided that such activity does not impede the conduct or business of the meeting.*

AGENDA

- 26/001 Apologies:** *To receive and approve apologies for absence*
- 26/002 Public address to the council:** *Members of the public are invited to address the council. The session will last for a maximum of 15 minutes with any individual contribution lasting a maximum of 3 minutes. Members of the public should address their representation through the chairman of the meeting. Actions/decisions can only be made for items listed on the agenda*
- 26/003 Minutes:** *To receive and approve for signature the minutes of Weekley Full Parish Council meeting held on Tuesday 4th November 2025*
- 26/004 Declarations of Interest:** *To receive any dispensations or declarations of interest under the Council's Code of Conduct related to business items on the agenda. (Members should disclose any interests in the business to be discussed and are reminded that the disclosure of a Disclosable Pecuniary Interest will require that the member withdraws from the meeting room during the transaction of that item of business)*
- 26/005 Actions Outstanding:** *To receive reports on actions outstanding from previous minutes*
- 26/006 Correspondence:** *To receive relevant correspondence since last meeting 04.11.25 and actions arising*
14.01.26 Police, Fire and Crime Commissioner - Teams meeting 04.03.26 6pm Precept and budgets

14.01.26 *Invitation to Engage in Developing the Community Safety Plan 2025 - 2029. The process of creating the next strategic plan that will replace/succeed the existing 2022–2025 plan. Online 10.02.26.*

08.01.26 *Free Tree Giveaway - North Northamptonshire Council x Woodland Trust*

11.11.25 *Stamford Road (A4300), Weekley - Speed Limit Order 2025*

26/007 Planning: *To note and receive planning applications/notices since last meeting*

26/008 NPPF (National Planning Policy Framework): *New framework designed to drive housing delivery and economic growth, with major implications for local planning. Consultation closes 10.03.26 with the final framework expected to influence planning decisions and the development of the new North Northamptonshire Local Plan throughout 2026. Council to consider involvement and implications to Weekley Parish*

26/009 Newsletter: *To receive update from Cllr Jones*

26/010 Bus Shelters: *To confirm responsibility/ownership
31/12/25 Resident query into repair*

26/011 Kettering Half Marathon: *08.03.26. To note roads will be closed on a rolling basis between 08.30 & 12.30hrs for the Kettering half-marathon. Stamford Road expected to re-open 10:15 am*

Regular Reports/Updates

26/012 VASID 1 & 2: *To receive update from Cllr Rees*

26/013 Boughton Estates: *To receive update on works from Cllr Rees*

26/014 Police Liaison: *To receive report from Cllr Gammons*

26/015 NNC Democratic Services: *Code of Conduct. To receive update from Cllr Ring*

26/016 NCalc Environment Champions: *To receive update from Cllr Ring*

26/017 Defibrillator & Training 27.01.26 *To receive update from Cllr Ring*

26/018 Health & Wellbeing: *To receive update from Cllr Ring*

Finance/Governance

26/019 Co-option: *To receive nominations for co-option*

26/020 Policies: *To approve and adopt policies, previously circulated*

26/021 Community Governance Review: *Consultation extended to 12.03.26. This is in place to assess local town and parish council electoral arrangements. The review is intended to address changes resulting from previous boundary reviews and new developments, and to ensure governance arrangements continue to reflect local identities. Council to consider involvement and implications to Weekley Parish*

26/022 Annual Parish Meeting: *To consider invitations to meeting 12.05.26*

26/023 S106 Monies: *To receive update from Cllr Rees*

26/024 Local Transport Grant: *08.12.25 Opportunity for parish council to propose transport schemes. Closing date 16.02.26*

26/025 Insurance: *To note long term agreement in place until 31.05.27. Premium due 31.05.2026 approx. £256.80*

26/026 Internal Auditor: *To note appointment of internal auditor for FY 2025/26 NJ Searle*

26/027 Asset Register: *To approve asset register to date*

26/028 Unity Trust Bank: *Notice received 27.11.25 of fee increases. Monthly bank charge £7 from February 2026*

26/029 Payments: *To approve payments since last meeting £366.94. To approve current payments £362.91. Invoices to be signed by two authorised signatories. To confirm which two signatories to authorise bank*

Payments since last meeting 4th November 2025

Ref	Payee	Description	Date	Method	Amount
140	Clerk	December 2025 salary	20/12/2025	S/O	167.47
141	Clerk	Working from home allowance monthly	20/12/2025	S/O	10.00
142	Unity Trust Bank	Monthly bank charge November	31/12/2025	Direct	£6.00
143	Clerk	January 2026 salary	20/01/2026	S/O	167.47
144	Clerk	Working from home allowance monthly	20/01/2026	S/O	10.00
145	Unity Trust Bank	Monthly bank charge December	31/01/2026	Direct	£6.00

£366.94

Payments this meeting

Ref	Payee	Description	Date	Method	Amount
146	Clerk	February 2026 salary	20/02/2026	S/O	167.47
147	Clerk	Working from home allowance monthly	20/02/2026	S/O	10.00
148	Swarco	Vas 1 Maintenance 05.05.26-28.02.27	04/02/2026	Online	178.44
149	Unity Trust Bank	Monthly bank charge January	28/02/2026	Direct	7.00

£362.91

- 26/030 Financial Report:** *To receive and approve balance at bank and reconciliations for November, December 2025 and January 2026, previously circulated. To be signed by non-signatory*
- 26/031 Year End Accounts:** *To note Clerk will implement the accounts for financial year ending 31.03.26 and circulate to Councillors ahead of the next meeting*
- 26/032 Future Payments:** *To note and approve, via the Scheme of Delegation to the Clerk, annual administration payments before the next meeting will be implemented accordingly. These will include Microsoft Renewal, Insurance, Auditor, Clerks Monthly Salary, WordPress Renewal, ICO Membership, NCalc Membership*
- 26/033 Close Meeting:** *To pass a resolution to close meeting to press and public for confidential item. The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2) states "A body may, by resolution, exclude the public from a meeting (whether during the whole or part of the proceedings) whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted*
- 26/034 Clerk Appraisal:** *To consider proposal from Cllr Rees*
- 26/035 Next Agenda:** *To request items for next agenda*
- 26/036 Next Meeting:** *To confirm next meeting date 12th May 2026 Annual Meetings Weekley Annual Parish meeting (meeting for parishioners), Weekley Annual Parish Council meeting & Weekley Full Parish Council Meeting at Weekley Village Hall 7.00pm*

Clerks Notes: *Parish Council website address has now been changed*

Signed: *Ruby Cole*

Date: 27th January 2026