

Weekley Parish Council



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MINUTES

Minutes of Weekley Full Parish Council meeting held on **Tuesday 4th November 2025** at **6.00pm** at **Boughton Estate Office**, Weekley, Kettering, Northamptonshire, NN16 9UP

Present:

Councillors: Chair - Cllr S Rees, Vice Chair - Cllr B Ring, Cllr I Gammons,
Cllr L Jones (until 6.40pm - after agenda item 25/126)

Public: None

Clerk: Ruby Cole

25/114	Apologies: None.	
25/115	Public address to the council: None.	
25/116	Minutes: Weekley Full Parish Council meeting held on Tuesday 5 th August 2025 Resolved: Minutes approved. Chair signed at meeting.	
25/117	Declarations of Interest: Cllr S Rees - Agenda Item 25/120.	
25/118	Actions Outstanding: See end of document for full update.	
25/119	Correspondence: 27.10.25 CPRE Northamptonshire's Outlook magazine, autumn 2025 edition 22.10.25 October Town and Parish Forums. Noted. 24.10.25 Local Link newsletter - From Cllr Martin Griffiths, Leader of the Council. Noted. 15.10.25 Highways briefing (morning & evening sessions) 19.01.26. No-one available to attend. 13.10.25 Police, Fire and Crime Commissioner Newsletter - October 2025. Noted.	

<p>25/120</p>	<p>Planning: Planning applications/notices since last meeting</p> <ol style="list-style-type: none"> 1. 29.10.2025. 25/00893/FUL - Weekley Cricket Club, Church Lane, Weekley, NN16 9UN. Full Planning Permission: Installation of 18 no. solar panels on the existing west roof pitch of the cricket pavilion. Resolved: Clerk to respond - no observations in favour or against (neutral). Action 25/120.1 2. 29.10.2025. 25/00894/LBC - Weekley Cricket Club, Church Lane, Weekley, NN16 9UN. Listed Building Consent: Installation of 18 no. solar panels on the existing west roof pitch of the cricket pavilion. Resolved: Clerk to respond - no observations in favour or against (neutral). Action 25/120.2 3. 25.09.2025. 25/00846/LBC - Weekley Cricket Club, Church Lane, Weekley, NN16 9UN. Listed Building Consent: Replacement of existing 2-lane practice net facility, vehicle access alterations and creation of new opening in brick boundary wall for pedestrian access from paddock parking to cricket field. Remove timber gates, brick up existing vehicular access from paddock parking to cricket field. Noted/Expired. 4. 25.09.2025. 25/00845/FUL - Weekley Cricket Club, Church Lane, Weekley, NN16 9UN. Full Planning Permission: Replacement of existing 2-lane practice net facility, vehicle access alterations and creation of new pedestrian access. Noted/Expired. 5. 29.08.2025. Notification of submission of the Neighbourhood Development Plan for Grafton Underwood, consultation under Regulation 16 of the Neighbourhood Planning (General) Regulations 2012. Noted/Expired. 	<p>Clerk</p> <p>Clerk</p>
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Chair brought forward agenda item 25/124

<p>25/124</p>	<p>Newsletter: The Parish Council would be able to give a grant to whoever takes ownership of the village newsletter, but a disclaimer would need to be made clear that although a grant has been received for production, the Parish Council are not accountable for what is contained therein. Resolved: Lisa Jones will implement the newsletter on a personal level. Beth Ring will assist. Chair will provide an article on behalf of the parish council. Action 25/124.1</p>	<p>SR</p>
<p>25/121</p>	<p>Remembrance Sunday 09.11.2025: Cllr Rees & Cllr Ring will attend the service Monday 10.11.25. Cllr Gammons will attend the Sunday service 9.11.25.</p>	
<p>25/122</p>	<p>NNC Democratic Services: Code of Conduct. Cllr Ring has still not received any information from NNC.</p>	
<p>25/123</p>	<p>NCalc Environment Champions: There is a meeting taking place 19.11.25 which Cllr Ring will be attending.</p>	
<p>25/125</p>	<p>Defibrillator: The defibrillator is registered with 'The Circuit' and is checked on a monthly basis. The defibrillator is still awaiting repair which Cllr Rees will chase.</p>	

25/126	Health & Wellbeing: Cllr Ring & Cllr Jones to liaise dates and availability of village hall for CPR training, hopefully to coincide with the publication of the newsletter. Failing that leaflets etc will be distributed around the parish and promoted accordingly. Cllr Gammons & Cllr Ring to be the administration contact.	
25/127	Community Governance Review: NNC Community Governance Review 01/09.25, to assess local town and parish council electoral arrangements. The review is intended to address changes resulting from previous boundary reviews and new developments, and to ensure governance arrangements continue to reflect local identities. The process will involve public consultation. Awaiting further information from NNC	
25/128	Greenbelt Festival: Thursday 22nd - Sun 25th August 2025. The event went well - no issues.	
25/129	Kettering Half Marathon: 8th March 2026. Expected to run smoothly as this year. No impact on parish.	
25/130	Stamford Road (A4300): The 30mph speed limit sign was implemented 02.09.25.	
25/131	Northants CALC BIG50: The BIG50 is a vision to make North Northamptonshire a Proud Place, a Prosperous Place and a Proactive. For further information Northants Calc are holding two identical events. 25.11.25 10am & 27.11.25 at 6pm. No-one available to attend.	

Regular Reports/Updates

25/132	<p>VASID 1 & 2: Both are working fine. Cllr Rees to obtain lance from Graham Attwell to be able to retrieve and download data. Action 25/132.1. Swarco (the supplier of both devices) have priced the maintenance for both devices. VM25278 (Warranty) expires 06/05/2026. VM17748 maintenance contract expires 27/02/2027.</p> <p>Maintenance for VM25278 from 07/05/2026 to 28/02/2027 is £178.44 to bring it up to date with VM17748. Going forward the maintenance is £1,124.21 for 3 Years Silver cover which would cover both devices</p> <p>Resolved: Council approved expenditure.</p>	SR
25/133	<p>Boughton Estates: Maintenance of wall repair and hedge trimming around village are being undertaken. There is concern that the tree at Washwell Lane at risk of being dangerous to the public. Cllr Rees to investigate. Action 25/133.1</p>	SR
25/134	<p>Police Liaison: Cllr Gammons is to be the PLR contact. Clerk to notify NCalc. Action 25/134.1</p>	Clerk

Finance/Governance

25/135	Training: Cllr Rees - Chairperson and Leadership 09.10.25 Cllr Gammons - Off To A Flying Start 02.10.25 Cllr Jones - Off To A Flying Start 16.09.25 Cllr Ring - Writing a Winning Funding Bid 26.09.25 Clerk - SLCC National Conference 2025: 14.10.25 All courses attended were worth while and productive.	
25/136	S106 Monies: S106 funds are frozen whilst they in order to have the schemes already committed completed. Weekley bus shelters are not able to be considered at this time. Weekley gateways are included in the 'committed' schemes.	
25/137	Payments: Payments since last meeting £749.94. Current payments £183.47 Resolved: Total payments £933.41 approved.	

Ref	Payee	Description	Date	Method	Amount
126	Clerk	Back Pay - National Pay Awards	21/08/2025	Online	23.00
127	SLCC	SLCC Conference - October	15/09/2025	Online	114.00
128	Clerk	September 2025 salary	20/09/2025	S/O	167.47
129	Clerk	Working from home allowance monthly	20/09/2025	S/O	10.00
130	Northants Calc	Cllr Training	24/09/2025	Online	63.60
131	Unity Trust Bank	Monthly bank charge August	30/09/2025	Direct	£6.00
132	Northants Calc	Cllr Training	21/10/2025	Online	118.80
133	Clerk	October 2025 salary	20/10/2025	S/O	167.47
134	Clerk	Working from home allowance monthly	20/10/2025	S/O	10.00
135	Northants Calc	Cllr Training	21/10/2025	Online	63.60
136	Unity Trust Bank	Monthly bank charge September	31/10/2025	Direct	£6.00
137	Clerk	November 2025 salary	20/11/2025	S/O	167.47
138	Clerk	Working from home allowance monthly	20/11/2025	S/O	10.00
139	Unity Trust Bank	Monthly bank charge October	30/11/2025	Direct	£6.00

£933.41

25/138	Bank Balance: 31/10/2025 £3531.48. Resolved: Approved.	
25/139	Clerk Appraisal: Clerk to send pay scales to Cllr Rees. Action 25/139.1	Clerk
25/140	Reforecast FY25/26: Clerk had previously circulated the remainder forecast for the financial year to 31 st March 2026. Resolved: Approved.	
25/141	Projects FY26/27: There are no major projects to be considered for expenditure for any projects for 1 st April 2026 to 31 st March 2027	
25/142	Budget FY26/27: Clerk had previously circulated draft budget 1st April 2026 to 31st March 2027 to include Swarco maintenance contract. Resolved: Approved	

25/143	Precept FY26/27: The precept for financial year 26/27 was set to £4,350.00. Resolved: Precept approved. Clerk to sign and submit precept form to NNC. Action 25/143.1	Clerk
25/144	Next Agenda: Co-option. Clerk to place on agenda. Action 25/144.1	Clerk
25/145	Next Meeting: 03.02.2026 - Boughton Estate Office. 7.00pm	

Clerks Notes: Clerk landline no longer available. Clerk has been trying to change the parish council website to weekleyparishcouncil.gov.uk

Meeting Closed: 19.26

Future Meetings: 3rd February 2026

12th May 2026 Annual Meetings (Village Hall)

Action Points for Tracking

Ongoing Actions

25/015.1	LJ	Latham & Bingley Charity: To place in newsletter with contact details. Now for Cllr Jones to place in newsletter	Ongoing
25/016.1	LJ	Montagu Hospital Trust: To place in newsletter with contact details. Now for Cllr Jonea to place in newsletter	Ongoing
25/078.1	SR	Health & Wellbeing: To investigate village hall outside boundaries and parking on the grass area	Ongoing
25/099.1	SR	Defibrillator: To arrange repair	Ongoing
25/099.2	BR	Defibrillator: Cllr Ring to co-ordinate Cllr Ring to contact Montagu Club and coordinate training etc	Ongoing

New Actions This Meeting

25/120.1	Clerk	Planning: 29.10.2025. 25/00893/FUL - Weekley Cricket Club. To respond - no observations in favour or against (neutral)
25/120.2	Clerk	Planning: 29.10.2025. 25/00894/LBC - Weekley Cricket Club. To respond - no observations in favour or against (neutral)
25/124.1	SR	Newsletter: To provide an article on behalf of the parish council
25/132.1	SR	VASID 1 & 2: To obtain lance from Graham Attwell
25/133.1	SR	Boughton Estates: To investigate dangerous tree - Washwell Lane
25/134.1	Clerk	Police Liaison: To notify NCalc Cllr Gammons is to be the PLR contact
25/139.1	Clerk	Clerk Appraisal: To send pay scales to Cllr Rees
25/143.1	Clerk	Precept FY26/27: To sign and submit precept form to NNC
25/144.1	Clerk	Co-option. To place on agenda

Actions Outstanding for Weekley Parish Council meeting Tuesday 5th August 2025

25/015.1	LJ	Latham & Bingley Charity: To place in newsletter with contact details. Now for Cllr Jones to place in newsletter	Ongoing
25/016.1	LJ	Montagu Hospital Trust: To place in newsletter with contact details. Now for Cllr Jonea to place in newsletter	Ongoing
25/078.1	SR	Health & Wellbeing: To investigate village hall outside boundaries and parking on the grass area	Ongoing
25/093.3	Clerk	Correspondence: 09.07.25 NNC - Recruitment to Co-Opted Town and Parish Councillor for Code of Conduct. To submit chosen candidate	Complete
25/096.1	Clerk	NNC Democratic Services: To contact NNC for clarification if Cllr Ring is invited to attend NNC Democracy and Standards Committee meeting on 18.08.25. Cllr Ring confirmed as invited but no invitation was received	Complete
25/097.1	Clerk	NCalc Environment Champions: To enquire if this is the same position or different to the one NNC Democratic Services are promoting	Complete
25/097.2	Clerk	NCalc Environment Champions: To place details of UK Pollinator Monitoring Scheme on website	Complete
25/098.1	Clerk	Newsletter: To send email addresses of groups in village	Complete
25/099.1	SR	Defibrillator: To arrange repair	Ongoing
25/099.2	BR	Defibrillator: Cllr Ring to co-ordinate Cllr Ring to contact Montagu Club and coordinate training etc	Ongoing
25/101.1	Clerk	VASID 1 & 2: To obtain from data results from G Atwell and forward to Ward Councillor Brendon Lovell-Moore. New action for Cllr Rees.	Complete
25/103.1	Clerk	Training: To supply dates to Cllr Rees for 'Off To A Flying Start' course	Complete
25/106.1	Clerk	Policies: To place Standing Orders, Financial Regulations and Code of Conduct on website	Complete
25/107.1	SR	National Pay Awards: To confirm figures	Complete
25/112.1	Clerk	Next Agenda: A4300 Stamford Road speed limit	Complete