

# Weekley Parish Council



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Minutes of Weekley Annual Parish Council meeting, Weekley Full Parish Council Meeting, commencing with Weekley Annual Parish meeting (meeting for parishioners). Held on **Tuesday 12<sup>th</sup> May 2026** at 6.30pm at Weekley Village Hall, Church Lane, Kettering NN16 9UP.

## MINUTES - Annual Parish Meeting

**Public Present:** Speakers. Weekley Parish Councillors

**Speakers:**

**NFC Mutual:** Jennifer Whitton

**Montagu Club:** Pat, Sylv & Matt

**NNC Highways:** Ashleigh Fluegel

**St Mary the Virgin Church:** Chris Hills

**Neighbourhood Policing:** PCSO Norbert Meszes

**Weekley Village Hall:** Lisa Jones

**Boughton Estates:** Sam Rees

Meeting chaired by Cllr Sam Rees

Minutes taken & prepared by Weekley Parish Clerk

<b>26/037</b>	Cllr Rees introduced himself and welcomed everyone to the meeting
<b>26/038</b>	Apologies: Beth Ring. Andrew Bussey - Weekley & Warkton Cricket Club. Report presented and read out by Chair. <b><i>See appendix 2 for report</i></b>

*The Chair brought forward Agenda Item 26/041 at this stage of the meeting to allow any speakers who wished to do so to leave after giving their briefing.*

<b>26/041</b>	<p>Annual Reports from Village Groups:</p> <p><b><u>NFC Mutual - Jennifer Whitton</u></b></p> <p>Jennifer introduced herself as one of the partners at the local NFU Mutual agency situated adjacent to the estate. The agency operates independently under the NFU Mutual brand, in a franchise-style arrangement, while primarily selling NFU Mutual insurance products. The premises are managed by NFU Mutual head office, with the agency renting the building from the estate.</p> <p>Jennifer has been a partner for four years and works alongside Esther Pritt, who has been with the agency for a longer period. The agency employs around 11 staff and operates Monday to Friday, 9am–5pm.</p> <p>Key insurance areas covered by the agency include:</p> <ul style="list-style-type: none"><li>• Residential property and contents insurance</li><li>• Vehicle insurance</li><li>• Business insurance</li><li>• Property owners and portfolio insurance</li><li>• Manufacturing business insurance</li></ul> <p>Jennifer spoke positively about the strong reputation and long-standing presence of the NFU Mutual brand. She also highlighted how much the agency values its location within the estate and village setting and enjoys being part of the local community.</p> <p>There has been limited engagement with other local businesses to date, and Jennifer expressed interest in developing stronger local connections. In particular, she was keen to learn more about the Montague Club and explore opportunities including:</p> <ul style="list-style-type: none"><li>• Staff wellbeing activities and events</li><li>• Use of club facilities</li><li>• Access to larger meeting or event spaces, as the agency’s current meeting room is limited</li></ul> <p>A brief discussion also took place regarding parish council insurance. Jennifer explained that NFU Mutual does not generally provide standalone public liability insurance. However, insurance for councils, clubs, and societies may be possible where contents cover is included alongside liability cover.</p> <p>It was suggested that Jennifer could contribute an article to the new village newsletter. She was interested in receiving further information about the Montagu Club’s facilities, room hire options, and available events and services.</p> <p>Chair thanked Jennifer for her attendance and briefing.</p>
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### **Montagu Club - Pat, Sylv & Matt**

The Montagu Club discussed sharing information about upcoming events online via Facebook. The club confirmed that live entertainment is due to begin on the 24<sup>th</sup> May, with outdoor performances planned for summer Saturday evenings from 8pm to 10pm and Sunday afternoons from 3pm to 10pm, weather permitting. Organisers acknowledged that there had been previous complaints from villagers about noise from the external stage, but explained that the stage has now been relocated and that Jill, the chair, was expected to speak with NNC regarding the necessary permissions and updated arrangements.

The discussion also covered the club's opening hours. On Fridays the club opens from 3pm until as late as 1am, while Saturdays and Sundays run from midday until midnight. Mondays and Thursdays are only open when there are specific events on, while Tuesdays and Wednesdays open from 7:30pm. They explained that a simple rule applies: if the lights are on, the club is open. The club confirmed it has a fully stocked bar and that non-members may initially sign in as guests, although regular visitors are encouraged to join. Membership costs £8 per year, or £10 for the first year to cover the cost of a membership card, while couples can join for £14 annually. A document was handed out detailing upcoming events.

Chair thanked Pat, Sylv and Matt for their attendance and briefing.

***See appendix 3 for upcoming events***

### **NNC Highways - Ashleigh Fluegel**

Ashleigh provided an update on work undertaken in Weekley over the past year following a site visit with parish representatives in May 2025. Village gateway features funded through Section 106 contributions from Hanwood Park have now been installed and completed. Discussions also covered the possibility of a pedestrian crossing or refuge island on the A4300, replacement bus shelters, speed limits, road markings and wider traffic calming measures.

Highways officers confirmed that a pedestrian crossing at the current location cannot progress due to national visibility and safety regulations, particularly because of the bend in the road. While reducing the speed limit to 20mph would not change the visibility constraints, it could help reduce traffic speeds and improve crossing safety. The parish council agreed to place a potential 20mph speed limit request on a future agenda before referring it to the Speed Limit Review Panel. Ashleigh explained that any proposal would require evidence of community support and compliance data, including speed monitoring information.

Concerns were raised by residents about speeding traffic, faded white lines, poor visibility at night and the lack of street lighting. Highways officers confirmed that road markings had already been logged for repainting within the Highways maintenance programme, subject to weather conditions. She also explained that additional street lighting is unlikely due to cost pressures and the council having no statutory duty to provide highway lighting.

The meeting also discussed pothole repairs and highways maintenance priorities. Ashleigh explained that defects are prioritised according to risk, location and severity, with response times ranging from 24 hours to 26 weeks depending on urgency. Since April 2025, six safety defects within Weekley Parish have been identified and repaired, including potholes, signage issues and vegetation clearance.

An update was provided on Local Transport Grant applications submitted by the parish council for traffic calming measures, bus shelter replacements and pedestrian crossing improvements. Ashleigh advised that applications are still being assessed and that further information on timelines would be circulated once available. Funding previously explored through Hanwood Park Section 106 contributions is currently unavailable due to existing commitments elsewhere in Kettering, although alternative developer funding streams for bus stop improvements may become available in future.

The council and parish also discussed longer-term plans for improved cycling and pedestrian connectivity through the village, linked to a proposed greenway connection between Kettering and Geddington. It was suggested that future traffic calming proposals may have a greater chance of approval if considered alongside any speed limit changes.

Chair thanked Ashleigh for her attendance and briefing.

***See appendix 4 for report***

#### **St Mary the Virgin Church - Chris Hills**

Chris provided an update on significant repairs to the church bell tower. Funding has now been secured through a generous benefactor and additional grants, allowing approved repair works to begin on 18<sup>th</sup> May. Engineering specialists Nicholson's will carry out dismantling work over five days, followed by repairs to the corroded bell frame. The bells will then be reinstalled during the week commencing 16<sup>th</sup> June, with installation expected to take three days. Once completed, all six bells will be fully operational again for the first time in some years. Members of the Kettering branch of the Guild of Bell Ringers will be involved, and a future rededication service is planned, at which the restored bells will be rung and formally blessed by the Archdeacon or Bishop.

The church continues to hold regular Sunday services, alongside services at the vicarages led by Reverend Gillian Gamble and the new curate who will be ordained as a priest in June after serving for a year as a deacon. A joint celebration service for the Weekley and Geddington churches is planned around 28<sup>th</sup> June following her ordination. It was also mentioned that Reverend Gillian Gamble is expected to take a well-earned sabbatical shortly afterwards, supported by the presence of a second fully ordained priest.

Discussion also covered church attendance and finances. Membership and attendance figures continue to decline, reflecting wider trends across rural churches. Attendance has fallen from a peak worshipping community of 36 in 2020 to fewer

than 18 last year, with average Sunday attendance now around eight people. Chris advised that the church currently contributes only around 20% of its parish share, meaning future intervention from the diocese may eventually be necessary, although no action is anticipated at present. Despite this, attendees recognised the loyalty and commitment of the congregation, many of whom travel from outside the village.

Finally, concerns were raised regarding the church clock, which is no longer keeping accurate time. Members discussed whether the issue may relate to the internal mechanism or require more substantial repair work. Further investigation will be undertaken to identify potential specialists and estimate likely repair costs.

Chair thanked Chris for his attendance and briefing.

***See appendix 5 for report***

#### **Neighbourhood Policing - PCSO Norbert Meszes**

PCSO Norbert Meszes apologised for his late arrival and updated the meeting that Police Officer Katie Green was unable to attend due to assisting colleagues in the town centre with a violent shoplifting incident. He reported that the village has remained very quiet, with no known crimes over the past three months and no antisocial behaviour in the last month, aside from concerns about cannabis use around the church area. He confirmed that this location is being regularly patrolled and that a visible police presence is being maintained, including officers working in the area for extended periods to deter activity.

Councillors noted that police visibility and response times were good. The issue of speeding through the village was raised, with discussion about the potential for Community Speed Watch schemes and the requirement for volunteers, which would be followed up with information being shared. It was noted that speed indicator signs and occasional enforcement have had some impact, although speeding remains a concern. Norbert confirmed willingness to assist with speed enforcement where possible, emphasising that visible and regular presence tends to act as a deterrent, and agreed to maintain focus on the issue going forward.

Chair thanked Norbert for his attendance and briefing.

#### **Weekley Village Hall - Lisa Jones**

Lisa advised that there has been limited use of the village hall by residents. She relayed that significant improvements have been made since the previous year. These works included cleaning and repainting throughout, removal of the old stage flooring, installation of new flooring, and replacement of flooring in the kitchen and toilets. However, concerns were raised about defects in the newly installed floor, which appears to have been laid without appropriate underlay on an uneven surface, resulting in movement, broken joints, and areas where boards have come away. This has created a potential trip hazard, particularly concerning for ballroom dance users wearing thin-soled shoes. The installer has disputed responsibility and

declined to carry out remedial work without further payment, despite having already been paid in full and charging additional fees for inspection work. The possibility of grant funding was suggested and may be explored separately, as there are currently no available funds within the hall's budget to address the issue. Advice from those with experience in flooring suggested that the installation method may be fundamentally flawed and that the issue is unlikely to resolve without lifting and relaying the floor correctly.

Lisa also reported that the new heating system is performing well, providing improved heat retention and overall comfort within the hall, although it takes time to warm up initially. Regular classes continue, particularly in ballroom dancing, though efforts to increase community participation remain largely unsuccessful, with residents often not engaging or attending social opportunities such as post-class gatherings. A community quiz night held in February was reasonably well attended but required considerable effort relative to turnout, highlighting ongoing challenges in sustaining engagement.

Concerns were also briefly discussed regarding an increase in dead rabbits in the area, with possible disease and overpopulation cited, which has affected use of outdoor spaces for children's activities. It was noted that similar issues have been observed elsewhere in the village. Overall, the meeting highlighted ongoing maintenance and flooring concerns alongside wider challenges around community engagement and usage of the village hall.

Chair thanked Lisa for her briefing.

***See appendix 6 for report***

#### **Boughton Estates - Sam Rees**

Sam updated on a range of completed and ongoing works across the village. The Star Pond project was completed this year, including the creation of a viewing point accessible via Weekley Park, alongside a new fish pass and wetland habitat area in the pond beds. Footpath improvement works were also carried out at the bottom of the village, including tree clearance and resurfacing to improve accessibility for pedestrians. Routine maintenance continues throughout the village, with further wall repairs planned for the coming year to preserve the historic character, particularly along the stretch leading towards the church and Almshouse. A new heating system has been installed in the village hall and is now operating effectively. Support continues for the cricket club with ongoing applications for new net facilities and solar panels. Several property refurbishments have taken place within the village over the year, which have caused some temporary disruption, and residents' patience has been appreciated. Future proposals include exploring improved cycling connectivity via a route behind the church between Geddington and Kettering, subject to confirmation, in response to safety concerns on the existing road alignment. Restoration works are also planned for the stone statue at the bottom of the village to improve accessibility and encourage visitor engagement.

***See appendix 7 for report***

	There was no briefing received from: Old Vicarage Care Home, Lavender Bee Tea Room (although it was noted that the village tea room experienced a loss of business during recent roadworks and the Kettering Marathon events), NNC Geddington & Stanion Ward Councillor - Brendon Lovell-Moore.
<b>26/039</b>	<p><b>Chairman's Report</b></p> <p>Sam advised that this was his first year in post as Chair. He reported changes in council membership, including the welcome of new members and appreciation for those who had stepped down, with thanks for their service. The Council continues to be supported by the Clerk.</p> <p>Progress has been made on road safety initiatives, including the installation of a vehicle-activated speed sign at the village entrance and the introduction of a reduced speed limit near the village boundary, in collaboration with the County Council and Highways Authority.</p> <p>A bid has been submitted for local transport funding, proposing a pedestrian crossing, additional traffic calming measures, and replacement bus shelters; a decision is pending.</p> <p>Community engagement remains a priority, with plans to restart newsletters and to rearrange defibrillator training, which was previously cancelled due to low attendance.</p> <p>The meeting concluded with thanks to attendees and an invitation for final questions, followed by the close of the Annual Parish Meeting.</p> <p><b><i>See appendix 8 for report</i></b></p>
<b>26/040</b>	Parish Council Finance Report. Clerk read out the finances detailing the payments & receipts for the year. <b><i>See appendix 9 for report</i></b>
<b>26/042</b>	Questions from floor - None

## MINUTES - Annual Parish Council Meeting

**Present:**

**Councillors:** Cllr S Rees, Cllr I Gammons, Cllr L Jones, Cllr D Rose

**Public:** None

**Clerk:** Ruby Cole

<b>26/043</b>	<p><b>Election of Chair:</b> Cllr Gammons proposed Cllr Rees. Seconded by Cllr Jones. <b>Resolved:</b> Cllr Rees accepted the position and Chaired the meeting.</p>	
<b>26/044</b>	<p><b>Acceptance of Office for Chair:</b> <b>Resolved:</b> Cllr Rees and Clerk signed 'Declaration of Acceptance of Office' form at meeting.</p>	
<b>26/045</b>	<p><b>Apologies:</b> Cllr Ring - Illness <b>Resolved:</b> Council accepted the above apologies</p>	
<b>26/046</b>	<p><b>Election of Vice Chair:</b> Cllr Rees proposed Cllr Ring in her absence. Seconded by Cllr Jones. <b>Resolved:</b> Clerk to notify Cllr Ring. <b>Action 26/046.1</b></p>	<b>Clerk</b>
<b>26/047</b>	<p><b>Year End Accounts:</b> The year end accounts for 2025/26 were presented to Council for approval. <b>Resolved:</b> Approved. Chair signed at meeting. Clerk to place on website. <b>Action 26/047.1</b></p>	<b>Clerk</b>
<b>26/048</b>	<p><b>Year End Bank Reconciliation:</b> The year bank reconciliation for 2025/26 were presented to Council for approval. <b>Resolved:</b> Approved. Chair signed at meeting. Clerk to place on website. <b>Action 26/048.1</b></p>	<b>Clerk</b>
<b>26/049</b>	<p><b>AGAR 2025/26 Annual Internal Audit Report:</b> Internal audit completed by Nigel Searle. No issues found. <b>Resolved:</b> Received and noted. Clerk to place report on website. <b>Action 26/049.1</b></p>	<b>Clerk</b>
<b>26/050</b>	<p><b>AGAR 2025/26 Section 1 - Annual Governance Statement:</b> Clerk presented completed form for Council to approve. <b>Resolved:</b> Approved. Chair &amp; Clerk signed at meeting. Clerk to place on website. <b>Action 26/050.1</b></p>	<b>Clerk</b>
<b>26/051</b>	<p><b>AGAR 2025/26 Section 2 - Accounting Statements Year End:</b> Clerk presented completed form for Council to approve. <b>Resolved:</b> Approved. Chair signed at meeting. Clerk to place on website. <b>Action 26/051.1</b></p>	<b>Clerk</b>

26/052	<p><b>AGAR 2025/26 Certificate of Exemption:</b> Council to certify themselves as exempt from external audit and approve and sign the Certificate of Exemption form for submission to PKF Littlejohn.</p> <p><b>Resolved:</b> Approved. Chair &amp; Clerk signed at meeting. Clerk to submit and place on website. <b>Action 26/052.1</b></p>	Clerk
26/053	<p><b>Explanation of Variances:</b> Clerk presented Explanation of Variances for Council to note.</p> <p><b>Resolved:</b> Noted. Clerk to place on website. <b>Action 26/053.1</b></p>	Clerk
26/054	<p><b>Exercise of Public Rights:</b> Council to agree to set dates as commencing Tuesday 3<sup>rd</sup> June 2026 and ending on Monday 14<sup>th</sup> July 2026.</p> <p><b>Resolved:</b> Dates agreed. Clerk to place on website. <b>Action 26/054.1</b></p>	Clerk
26/055	<p><b>Councillors Roles:</b> Appointment of parish councillor roles &amp; responsibilities. <b>See appendix 10 for allocation</b></p> <p><b>Resolved:</b> Roles and responsibilities agreed. Clerk to place on website. <b>Action 26/055.1</b></p>	Clerk
26/056	<p><b>Meetings:</b> Meeting dates for the year June 2026 - May 2027 - Tuesdays at Boughton Estates Office:  4<sup>th</sup> August 2026  3<sup>rd</sup> November 2026  2<sup>nd</sup> February 2027  11<sup>th</sup> May 2027 Annual Parish Council Meeting &amp; Full Parish Council Meeting (Weekley Village Hall.)</p> <p><b>Resolved:</b> Dates agreed. Clerk to book Boughton Estates Office 7:00pm.</p> <p><b>Action 26/056.1</b></p>	Clerk

## MINUTES - Full Parish Council Meeting

**Present:**

**Councillors:** Chair - Cllr S Rees, Cllr I Gammons, Cllr L Jones, Cllr D Rose

**Public:** None

**Clerk:** Ruby Cole

<b>26/057</b>	<b>Apologies:</b> Cllr Ring - Illness. <b>Resolved:</b> Council accepted the above apologies.	
<b>26/058</b>	<b>Public address to the council:</b> None.	
<b>26/059</b>	<b>Minutes:</b> Full parish council meeting held on Tuesday 3 <sup>rd</sup> February 2026. <b>Resolved:</b> Minutes were approved and signed by Chair at meeting.	
<b>26/060</b>	<b>Declarations of Interest:</b> None	
<b>26/061</b>	<b>Actions Outstanding:</b> <i>See appendix 1</i> for full update	
<b>26/062</b>	<b>Correspondence:</b> 28.04.26 NNC - Invitation: Kettering East Local Area Partnership Meeting – 14.05.26. Noted. 24.03.26 PKF Littlejohn - External auditor instructions. Noted. 16.02.26 NNC - Invite to a briefing to update on the Local Plan review. Expired March. 23.03.26 Northantspfcc - Grant Award - Feedback Required. Completed by Clerk. 19.02.26. NNC - Proposed 30-mph speed limit - Pipe Lane, Warkton: P2130 (Statutory Consultee Engagement). Noted. 11.02.26 NNC - Shaping the Future of Leisure in North Northamptonshire – Your Views Needed. Survey completed by Cllr Ring 13.02.26. 12.02.26. NNC - Launch of North Northamptonshire’s New Tailored Energy Advice Service (TEAS). Noted.	
<b>26/063</b>	<b>Planning:</b> 05.02.26 NK/2021/0292. Notice of Approval. Hanwood Park Cranford Road, Kettering, NN15 5JL. All matters reserved, for the erection of up to 3,383 dwellings including associated schools, district and local centres, hotel, healthcare, leisure, employment, formal and informal open space including play facilities, roads and associated infrastructure. Noted.	
<b>26/064</b>	<b>NNC Community Safety Plan 2025 - 2029:</b> The plan sets out how partner agencies will work together to reduce crime and improve public safety. The plan emphasises early intervention, protecting vulnerable people, and coordinated local partnership working to make neighbourhoods safer across North Northamptonshire.	

26/065	<b>Strategic Town &amp; Parish Forum:</b> Corby/Kettering, Tuesday 24.03.26. Cllr Rose attended the online meeting. Attendance was low. No significant or notable outcomes were identified from the meeting.	
26/066	<p><b>Newsletter:</b> Cllr Jone is designing an old-fashioned newspaper style newsletter. This is likely to be in A4 format but flexible depending on content. It will be laid out in columns and may include black-and-white images, with space for community contributions such as updates from the cricket club, church notices, and local events like those from the Montagu Club etc. There was agreement that the newsletter could also be shared on Facebook, but it was noted that a disclaimer should be included to clarify that the parish council is not responsible for its content, even if posted in a closed group, to avoid potential complaints or liability issues.</p> <p>Distribution of the printed newsletter was discussed, with agreement that it would be delivered door-to-door by volunteers, split by streets or areas to make it manageable. The parish council is expected to cover costs such as paper and ink, with Lisa to submit receipts or invoices for approval and reimbursement through the usual process. It is anticipated that the newsletter would improve communication and could help increase community engagement and attendance at meetings. Clerk to send Lisa contact details of groups in the village. <b>Action 26/066.1</b></p>	Clerk
26/067	<b>Bus Shelters:</b> No further updates, other than the parish council will continue to monitor Ashleigh's comments regarding the potential grant	
26/068	<p><b>Kettering Half Marathon:</b> 08.03.26.</p> <p>The Kettering Half Marathon is a well-organised and successful event, with no significant issues reported. It increases footfall within the parish. However, some concerns were raised regarding road closures and the disruption they caused, particularly in relation to access and journey delays. Despite these issues, it was felt the positive impact of the event outweighs the disruption, and it is generally seen as beneficial to the local community. There is also potential to build on the event in future years by promoting parish activities during the same period, for example through flyers and other local communications.</p>	

### Regular Reports/Updates

26/069	<p><b>VASID 1 &amp; 2:</b> Cllr Gammons reported that the lance and VAS instructions has now been received. Once operational, the data collected will be used to support grant applications and provide evidence/feedback to the council. Potential integration with a Community Speed Watch initiative was discussed. PCSO Norbert has indicated willingness to carry out a couple of independent sessions, separate from the community watch scheme.</p> <p><b>Resolved:</b> Cllr Rose will attempt to retrieve the VAS data. <b>Action 26/069.1</b></p>	DR
26/070	<p><b>Road Safety &amp; Highways:</b></p> <p>A highways engagement walkabout is scheduled for 27<sup>th</sup> May at 10:00am with Ashleigh from Highways, meeting outside the tea room. Initial attendees identified include Sam and Beth, with an open invitation for anyone else who are available to join. The walkabout is expected to be a short session, likely</p>	

	around 30 minutes, involving a walk around the village to review local issues and areas of concern. The purpose is to highlight specific road safety and highways matters requiring support or action, and to gather observations on site.	
<b>26/071</b>	<b>Boughton Estates:</b> Sam updated on a range of completed and ongoing works across the village. The Star Pond project was completed this year, including the creation of a viewing point accessible via Weekley Park, alongside a new fish pass and wetland habitat area in the pond beds. Footpath improvement works were also carried out at the bottom of the village, including tree clearance and resurfacing to improve accessibility for pedestrians. Routine maintenance continues throughout the village, with further wall repairs planned for the coming year to preserve the historic character, particularly along the stretch leading towards the church and Almshouse. A new heating system has been installed in the village hall and is now operating effectively. Support continues for the cricket club with ongoing applications for new net facilities and solar panels. Several property refurbishments have taken place within the village over the year, which have caused some temporary disruption, and residents' patience has been appreciated. Future proposals include exploring improved cycling connectivity via a route behind the church between Geddington and Kettering, subject to confirmation, in response to safety concerns on the existing road alignment. Restoration works are also planned for the stone statue at the bottom of the village to improve accessibility and encourage visitor engagement.	
<b>26/072</b>	<b>Police Liaison:</b> Cllr Gammons attended the local beat bus session to introduce himself. PCSO Norbert has been cooperative, productive and keen to engage, with support for him continuing to spend time around the church area during lunch breaks. Attention was also given to ongoing local drug-related activity, particularly cannabis use and dealing around parked vehicles, with reports of repeat visits and activity increasing around tea time.	
<b>26/073</b>	<b>NNC Democratic Services:</b> Code of Conduct. Deferred	
<b>26/074</b>	<b>NCalc Environment Champions:</b> Deferred	
<b>26/075</b>	<b>Defibrillator &amp; Training:</b> Deferred	
<b>26/076</b>	<b>Health &amp; Wellbeing:</b> Deferred	

### Finance/Governance

<b>26/077</b>	<b>S106 Monies:</b> It was noted that too many schemes have been committed, and funding release is dependent on delivery of existing schemes before additional monies can be unlocked. It was highlighted that some allocations, including funding for bus shelters, have been in place for some time, but cannot yet be released as the relevant developments have not triggered payment conditions. This has caused delays in accessing available funds. Despite the frustration over timing, it was agreed to continue progressing the matter. An update was also noted regarding the Local Transport Grant, with the parish council awaiting the outcome of the current application.	
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<b>26/078</b>	<p><b>Local Transport Grant:</b> Initial Feedback on Local Transport Grant Submissions. Weekley PC grant application submitted 12.0226. Email received 10.03.26. The following responses were received by the deadline date of 20<sup>th</sup> February 2026.</p> <ul style="list-style-type: none"> <li>• 47 submissions were received.</li> <li>• A total of 88 transport scheme submissions were made</li> <li>• A total of 24 cycle parking submissions were made</li> </ul> <p>The 88 transport schemes submissions that were made have been divided into the following broad categories:</p> <ul style="list-style-type: none"> <li>• 54 active travel (walking, wheeling or cycling) schemes</li> <li>• 27 road safety, traffic management or parking schemes</li> <li>• 7 public transport schemes</li> </ul>	
<b>26/079</b>	<p><b>Payments:</b> Payments since last meeting £914.84. Current payments £481.47. Receipts from Holcot Parish Council £43.75 &amp; NNC £4350.</p> <p><b>Resolved:</b> Payments approved. Receipts noted. Invoices signed at meeting. Cllr Rees to authorize Insurance payment at bank. <b>Action 26/079.1</b></p>	<b>SR</b>

**Payments since last meeting 3<sup>rd</sup> February 2026**

Ref	Payee	Description	Date	Method	Amount
151	Clerk	March 2026 salary	20/03/2026	S/O	205.12
152	Clerk	Working from home allowance monthly	20/03/2026	S/O	10.00
153	Clerk	Reimbursement for WordPress	10/03/2026	Online	62.40
154	NNC	2025 Election Charges	10/03/2026	Online	25.00
155	Unity Trust Bank	Monthly bank charge February	31/03/2026	Direct	7.00
156	Clerk	April 2026 salary	20/04/2026	S/O	205.12
157	Clerk	Working from home allowance monthly	20/04/2026	S/O	10.00
158	Clerk	Reimbursement for Microsoft	20/04/2026	Online	104.99
159	Northants Calc	Annual Membership Fees	20/04/2026	Online	176.21
160	ICO	Information Commissioner	20/04/2026	Online	£52.00
161	NJ Searle	Internal Audit	20/04/2026	Online	£50.00
162	Unity Trust Bank	Monthly bank charge March	30/04/2026	Direct	7.00

**£914.84**

**Payments this meeting**

Ref	Payee	Description	Date	Method	Amount
163	Clerk	May 2026 salary	20/05/2026	S/O	205.12
164	Clerk	Working from home allowance monthly	20/05/2026	S/O	10.00
165	Clear Councils	Insurance	20/05/2026	Online	259.35
166	Unity Trust Bank	Monthly bank charge April	31/05/2026	Direct	7.00

**£481.47**

<b>26/080</b>	<b>Financial Report:</b> Bank reconciliations for February, March & April 2026 previously circulated. Bank balance 30/04/2026 £6005.53. <b>Resolved:</b> Approved. Bank reconciliations at meeting.	
<b>26/081</b>	<b>Next Agenda:</b> Reforecast. 20mph Speed limit request. <b>Action 26/081.1</b>	<b>Clerk</b>
<b>26/082</b>	<b>Next Meeting:</b> Next meeting 04.08.2026 - Boughton Estate Office. 7.00pm	

**Meeting Closed: 20:13**

### **Appendix 1 - Actions Outstanding**

#### **Action Points for Tracking**

#### **Ongoing Action Points**

25/015.1	LJ	Latham & Bingley Charity: To place in newsletter with contact details. Now for Cllr Jones to place in newsletter	Ongoing
25/016.1	LJ	Montagu Hospital Trust: To place in newsletter with contact details. Now for Cllr Jonea to place in newsletter	Ongoing
25/078.1	SR	Health & Wellbeing: To investigate village hall outside boundaries and parking on the grass area	Ongoing
25/099.1	SR	Defibrillator: To arrange repair	Ongoing
26/017.1	BR	Defibrillator & Training: To provide further training information via leaflets to be included with the newsletter.	Ongoing

#### **New Actions This Meeting**

26/046.1	Clerk	Election of Vice Chair: To notify Cllr Ring
26/047.1	Clerk	Year End Accounts: To place on website
26/048.1	Clerk	Year End Bank Reconciliation: To place on website
26/049.1	Clerk	AGAR 2025/26 Annual Internal Audit Report: To place on website
26/050.1	Clerk	AGAR 2025/26 Section 1 - Annual Governance Statement: To place on website
26/051.1	Clerk	AGAR 2025/26 Section 2 - Accounting Statements Year End: To place on website
26/052.1	Clerk	AGAR 2025/26 Certificate of Exemption: To submit to PKF and place on website
26/053.1	Clerk	Explanation of Variances: To place on website
26/054.1	Clerk	Exercise of Public Rights: To place on website
26/055.1	Clerk	Councillors Roles: To place on website
26/056.1	Clerk	Meetings: To book Boughton Estates Office 7:00pm

26/066.1	Clerk	Newsletter: To send Lisa contact details of groups in the village
26/069.1	DR	VASID 1 & 2: To retrieve the VAS data
26/079.1	SR	Payments: To authorize Insurance payment at bank
26/081.1	Clerk	Next Agenda: Reforecast. 20mph speed limit request.

**Actions Outstanding for Weekley Parish Council from meeting  
Tuesday 3<sup>rd</sup> February 2026**

25/015.1	LJ	Latham & Bingley Charity: To place in newsletter with contact details. Now for Cllr Jones to place in newsletter	Ongoing
25/016.1	LJ	Montagu Hospital Trust: To place in newsletter with contact details. Now for Cllr Jonea to place in newsletter	Ongoing
25/078.1	SR	Health & Wellbeing: To investigate village hall outside boundaries and parking on the grass area	Ongoing
25/099.1	SR	Defibrillator: To arrange repair	Ongoing
25/132.1	SR	VASID 1 & 2: To obtain lance from Graham Attwell. Replaced with 26/012.1	Complete
25/133.1	SR	Boughton Estates: To investigate dangerous tree - Washwell Lane	Complete
26/006.1	BLM	Correspondence: To debrief on 04.03.26 meeting - Police, Fire and Crime Commissioner - Teams meeting	Expired
26/006.2	BLM	Correspondence: To debrief on 10.02.26 meeting - Developing the Community Safety Plan 2025 - 2029.	Complete
26/010.1	BLM	Bus Shelters: To make enquiries within NNC.	Complete
26/014.1	IG	Police Liaison: To liaise with newsletter team for distribution.	Complete
26/014.2	IG	Police Liaison: To complete the latest crime and prevention survey.	Complete
26/017.1	BR	Defibrillator & Training: To provide further training information via leaflets to be included with the newsletter.	Ongoing
26/019.1	Clerk	Co-option: To send relevant forms and further information to Mr Rose.	Complete
26/020.1	Clerk	Policies: To place on parish council website.	Complete
26/021.1	SR	Community Governance Review: Consultation extended to 12.03.26. To draft a response for councillor approval prior to submission.	Complete
26/022.1	Clerk	Annual Parish Meeting: 12th May 2026. To send invitations and prepare notice for website.	Complete
26/024.1	Clerk/DR	Local Transport Grant: To draft a response outlining proposals.	Complete
26/024.4	BR	Local Transport Grant: To report on FixMyStreet the footpath concerns.	Complete
26/029.1	SR/Clerk	Payments: To authorise at bank.	Complete
26/034.1	SR	Clerk Appraisal: To send clerk revised hours and pay to be implemented.	Complete

## **Appendix 2 - Weekley & Warkton Cricket Club**

### **On the pitch**

We have 3 adult sides in the Northants Cricket League, and also playing in their knockout competitions. Our club captain is Aussie Josh Martin and he has now applied for permanent residency in the UK as he wants to settle here. We are also joined by an overseas Australian for the season, playing in our first XI and assisting with youth coaching duties.

Squad strength in the adult sides should be good for the season judging by attendance at winter nets. We have a strong presence in the Northants over 60s side, and David Walklate has made trials for the England World Cup team about to head to Canada.

The junior sides have been a challenge in recent years, but we are gradually recovering with coaches grasping the nettle to drum up more interest. We have sides playing under 11, 13 and 15 in the Wilson Browne youth league, plus the ECB Allstars and Dynamos for beginners. We have a healthy crop of girls in the youth set up and will be hosting some female matches also. We are always looking for new players so please promote the club if you get the chance! Equally, sponsorship of any size is always welcome.

### **Club facilities and events**

The committee continue to work hard on developing the club and facilities. We now have a dedicated body of older and former players in regular attendance looking after the ground. We are immensely proud of Boughton Park and feel it is looking its best ever.

The estate have given us permission to alter our entrance to a personnel gate through the wall, which is being installed, and this means our net area will be safer. The gates via the nets will remain usable but only for occasional vehicle access. We have planning permission for new net cages and solar panels on the pavilion roof and these improvements will begin as we obtain funding.

Rabbits seem to be taking over the ground at the moment and is this affecting the village also?

Our bar remains a success and vital income stream, operating purely around matches and training. We have club nights scattered through the season and our beer and food festival lined up for August. Information will go out 'on the socials' in due course.

Andrew Bussey

### **Appendix 3 - Montagu Club Upcoming Events**

WHAT'S ON IN 2026 AT THE MONTAGU CLUB, WEEKLEY.

- 16th MAY - The Elaine Stanion Charity Skittles knock out. 7-30pm
- 24th MAY - Live music by Without a doubt, on the outdoor stage. 3pm
- 13th June - King of the road Karaoke with Tim Hendry. 8pm
- 4th July - Live music by Summers end, on the outdoor stage. 8pm
- 18th July - Sausage and cider festival. Live music by Holly Marie. 12 Noon.
- 8th August - King of the road Karaoke with Tim Hendry. 8pm
- 29th August - Live music by Without a doubt, on the outdoor stage. 8pm
- 5th September - The Martin Heaviside charity skittles knock. Live music by The Waltzers from 3:30pm.
- 19th September - Live music by Jukebox James, on the outdoor stage.
- 31st October - Halloween disco by DJ Andy Cox. Fancy dress optional.
- 24th December - Christmas eve disco by DJ Andy Cox.
- 31st December - Live music by Without a doubt. 8pm

All events on the outdoor stage are subject to weather conditions. If it is raining, then the event will take place indoors. Please see our Facebook page or our in club noticeboards for further information.

## **Appendix 4 - NNC Highways**



**North  
Northamptonshire  
Council**

Bowling Green Road  
Kettering,  
Northamptonshire, NN15 7QX  
Tel: 0300 126 3000  
[www.northnorthants.gov.uk](http://www.northnorthants.gov.uk)

### **Highways Engagement and Updates Report**

Weekley Parish Council AGM

Prepared by North Northamptonshire Council (NNC) Highways – Ashleigh Fluegel

#### **1. Introduction**

NNC Highways has worked closely with Weekley Parish Council (PC) over the past year to address and resolve a range of highway-related concerns. This report provides a summary of key discussions, actions undertaken, and current updates.

#### **2. Summary of Engagement and Actions**

##### **2.1 Initial Engagement**

On 21 May 2025, the Community Liaison Officer (CLO) met with representatives of Weekley

Parish Council to discuss several key concerns, including the speed limit change on the A4300, potential installation of village gateways, pedestrian crossing requirements, and bus stop provision.

The speed limit change on the A4300 has now been completed.

##### **2.2 Village Gateways**

A request was submitted to the Section 106 (S106) Panel for funding village gateway replacements. Approval was granted and the gateways were installed to help reduce vehicle speeds and improve road safety.

##### **2.3 Pedestrian Crossing Considerations**

The feasibility of a pedestrian crossing or refuge on the A4300 was assessed. Due to limited visibility and failure to meet national highway standards in terms of visibility splays, NNC Highways is unable to install a formal crossing at this location.

##### **2.4 Bus Stop Provision and Funding Constraints**

The Parish Council has requested replacement bus shelters through S106 funding. These are Parish-owned. However, Hanwood Park S106 fund is currently frozen while existing commitments are completed.

Alternative S106 funding may become available in the future, with one pot identified as a possible avenue, but this will only be released to NNC once developer build thresholds are met, and there is currently no confirmed timeline for this. Any future application would need to meet S106 conditions.

## 2.5 Staffing Update

Sarah Barnwell (former CLO) retired in November 2025 after many years' service. Ashleigh Fluegel has taken over the role as Community Liaison Officer (Highways) for this area and will continue working with Weekley Parish Council.



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## 2.6 Ongoing Parish Engagement

As part of ongoing engagement, CLO's will be carrying out parish walkabouts to identify highway concerns over this year. A meeting date with Weekley Parish Council has been confirmed.

## 3. Highways Maintenance Activity

Since April 2025, six safety defects have been identified repaired within Weekley Parish, including potholes, signage replacement, and vegetation clearance.

Weekley village is on a 12 monthly routine inspection programme (excluding the A4300 which is more frequent). The highways were last inspected in July 2025 for any highway safety concerns and will be reinspected in July 2026. Please note this only accounts for routines inspections and not reactive (e.g. HORTs and emergency responses).

## 4. Reporting Highways Issues

Residents are encouraged to report highway issues via the Highways Online Reporting Tool (HORT): [Report potholes or a highway problem | North Northamptonshire Council](#).

## 5. Conclusion

NNC Highways remains committed to collaborating with Weekley Parish Council to address highway concerns within regulatory and funding constraints, and to continue identifying opportunities for improvement.

**Appendix 5 - St Mary the Virgin Church**



**St Mary the Virgin, Weekley  
Annual Report of the Parochial Church Council  
For the year ended 31 December 2025**

**Administrative information**

St Mary the Virgin Church is situated in the village of Weekley, three miles north of Kettering. It is part of the Benefice of Geddington with Weekley within the Diocese of Peterborough of the Church of England. The correspondence address is The Vicarage, 25 West Street, Geddington, Northants NN14 1BD.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

**Membership of the PCC**

A list of members who have served at any time between 1 January and 31 December 2025 is shown below:

Ex Officio

**Chair:** Reverend Gillian Gamble

**Churchwarden:** Mr Chris Hills

Reverend Nat Stiles

## Members

Mrs Ann Giles

Mrs Mary-Ellen Bevitt

Mrs Hannah Chester

Mrs Valerie Peel

Mrs Penny Griffin, Reader and Lay Pastoral Minister for the benefice

Mrs Sharon Hammond, Parish Safeguarding Officer

Mrs Natasha Vonhof-Small, Electoral Roll Officer

Mr Clive Bevitt, Treasurer

Mr Chris Hills, Secretary

## **Structure, governance, and management**

The method of appointment of PCC members is set out in the Church Representation Rules. All church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

## **Objectives and activities**

The objectives of the PCC are to co-operate with the incumbent in promoting in the parish the whole mission of the church: pastoral, evangelistic, social, and ecumenical. The parish vision is to encourage the development of a ministry for younger people and residents of all ages. Our principal activities include regular public worship open to all and centred around the Eucharist, pastoral care, and the provision of a welcoming space for young children.

The PCC convened five times during the year in January, March, June, September and November 2025. In May, the Annual Parochial Church meeting was held in church; and in July an awayday for both PCCs in the benefice was held on the theme of 'Reflection'.

## **Sub-committees of the PCC: the fundraising subgroup**

The group oversaw two fundraising events: the Easter Egg Hunt and the Christmas Hamper Raffle.

## **Bell frame repairs**

In March 2024, we were contacted by a benefactor who pledged a sum of money as a contribution to the refurbishment of the bells based on issues identified in an inspection carried out in 2019. In essence, to enable all 6 bells to be rung instead of the 4 currently in use. Subsequently, Nicholson Engineering Ltd provided an updated assessment of the scope of work with revised cost estimates. The benefactor offered to cover the full cost of repairs to the bell frame, and we have Faculty approval to proceed as noted in the Fabric – Bells paragraph below.

## **Eco-Church: Net Carbon Zero by 2030 and Environmental Policy**

Weekley church holds an advantage of not being reliant on fossil fuels. Other energy efficiencies, for example, the infrared pew heaters instead of whole church heating, considering eco-aware building maintenance and designating areas of the churchyard to nurture biodiversity and protect the natural habitat all contribute to our Eco Church credentials of having a negligible level of CO2 emissions.

## **Safeguarding**

The benefice is committed to the safeguarding of children and vulnerable adults and to supporting those who have been victims of abuse, as well as those who may present a risk to others. We affirm the 'Whole Church' approach to safeguarding, in that we believe the care and protection of those involved in church activities is the responsibility of everyone who participates in the life of the Church. We continue to promote and maintain a safeguarding culture where all coming into church may feel safe, welcome, respected and included.

The PCC implemented the House of Bishops' Policies on safeguarding children and adults who may be vulnerable; works closely with the Parish Safeguarding Officer to ensure policy and procedures are up-to-date and seeks advice where needed, for example, risk assessment for events like the Easter Egg hunt.

Safeguarding is discussed at every PCC meeting to review training requirements, monitor the Safeguarding Action Plan Level 3, and ensure safeguarding carries a high profile in the parish.

We joined churches across the country to mark safeguarding with a special service on Sunday 16 November which highlighted our commitment to ensure that Weekley is a welcoming and safe place.

## **Annual Review of the Year 2025**

### **Worship**

We continued to offer regular services of Holy Communion at 11:15 each week, except on the second Sunday of the month when we celebrate Morning Prayer. We alternate with Geddington to hold a service for the benefice when a fifth Sunday falls in the month; and we celebrate the first Sunday of Advent with a special candle-light carol service for the benefice.

A service of Holy Communion is regularly held at the Old Vicarage Nursing Home.

### **Pastoral support for congregation and parishioners**

We provide pastoral support and care to our congregation, their families, and village parishioners through visits, phone calls and prayers for all of those who may be in need. We continue to offer regular monthly visits with Holy Communion to the Old Vicarage Nursing Home; and provide home Communion on request.

## Church membership and attendance in 2025

There were thirteen names on the Electoral Roll most of whom are not resident within the parish.

We completed the 2025 Statistics for Mission return to the Diocese and reported the composition of our worshipping community as follows:

Attendance Summary, 2019-25	2025	2024	2023	2022	2021	2020	2019
<b>Number of people</b>	18	20	22	26	30	36	35
New data field for 2023 (age 0-17)	5	7	8				
Children (age 0-10)	0			4	8	11	9
Young People (age 11-17)	5			6	3	5	5
Adults (age 18-69)	8	7	8	10	11	12	13
Adults (age 70+)	5	6	6	6	8	8	8

The usual all-age Sunday service attendance was 7. Variations above the average were most marked at the major festivals of Christmas and Easter.

### Baptisms, marriages, and funerals

Four Funerals were conducted at Weekley during the year.

### Fabric - general

In general, there were no issues of concern arising during the year.

Basic roof maintenance was completed on 10 May 2025 by the Geddington Voluntary Fire brigade: this included removing moss, clearing drainage pipes and eliminating overgrowth in the gutter above the vestry.

The annual fire extinguisher inspection took place on 29 September 2025; and the roof alarm was serviced on 28 November 2025.

### Fabric – bells

The Archdeacon's Notice Approving Works dated 29 July 2024 was extended to 10 November 2026, with current costs updated by Nicholson Engineering Ltd which have been underwritten by the benefactor to the sum of £10,000. A grant application to the Peterborough Diocesan Guild was successful with an award of £1,150 thereby enabling the work to commence in May 2026.

## **Fabric – Quinquennial Inspection**

We are due for an inspection, awaiting availability of the architect.

## **Churchyard**

In line with our objective to maintain the churchyard to encourage wildlife diversity and create a peaceful natural environment for visitors - mindful of the churchyard's special status as consecrated ground - we achieved essential standards of care of the churchyard to enable burials to take place, allow for the tending of graves and the interment of ashes.

## **Financial Review of the Year 2025**

### **Overall Position**

Total ordinary receipts in 2025 was £6,396, a decrease of £72 on 2024.

Our total payments were £7,154, an increase of £1543 on 2024. Of this figure £7,134 was spent to provide the Christian ministry from St Mary's Church including £2,000 towards our parish share. The net result for the year was a deficit of £757.

### **General Fund**

The General Fund showed a deficit of £757, however because we had a shortfall of £8340 in our payments to the Parish share and some outstanding monetary liabilities shows a true position of being £9385 short of meeting our financial obligations.

### **Bell Fund**

The Bell Fund currently has a balance of £439.60.

### **Summary of key points**

- Planned giving decreased by £670 compared to 2024
- Sunday Collections increased by £191
- Fees for Funerals and Weddings etc. rose by £889
- Church running costs rose by £259
- We paid 19% of our Parish Share in 2025 compared to 10% in 2024

### **Looking forward to 2026**

Our Parish Share contribution will increase to £11,008 from £10,340 but we are unlikely to meet our full contribution.

## **Appendix 6 - Weekley Village Hall**

### 1. Use of Hall

The hall continues to provide a consistent venue for my dance classes. These sessions are well-attended and continue to run smoothly. However, it should be noted that outside of these classes, the hall is currently seeing very limited use (see point 2).

### 2. Booking Enquiries

There hasn't been much interest in hiring the hall, but those that are, do express a desire for 'indoor/outdoor' use, particularly for gardening-related activities during the summer months.

Unfortunately, I have had to discourage several of these enquiries due to the ongoing use of space as an overflow car park for the Cricket Club. This conflict of use makes the garden area unsuitable for some activities during the peak season involving children's parties.

### 3. Children's Activities

Holiday clubs for children are held every half term, but during our Easter one, we didn't allow the children to play in the garden. This was due to a sanitation and safety issue involving deceased wildlife (rabbits) on the grounds.

### 4. Community Nights

Efforts were made to diversify our events program with a Quiz Night in February. Despite being advertised on social media, the event saw zero attendance from residents. I was thinking that a section could be added to the newsletter asking residents what types of events (if any) they would like to see, or how we might better bridge the gap between the hall and the community.

### 5. Facilities Update: Heating System

On a positive note, the new heating system has now been fully installed and rigorously tested through the colder month. I am pleased to report that it is working efficiently and provides a much more comfortable environment for our current users. This is a significant upgrade that will make the hall far more appealing for winter bookings moving forward hopefully.

### 6. Summary for Consideration

The hall is in good condition, especially with the improved heating. However, to improve the hall further, the Council may wish to discuss:

- The balance of car parking vs. garden use for the Cricket Club.
- Increasing local resident engagement.
- Ground maintenance regarding wildlife.

## **Appendix 7 - Boughton Estates**

### Boughton Estate – WPCC Report

The Estate completed the work on Star Pond and the viewing point which has since been opened to allow for residents to access up to the balustrades via Weekley Park to view the area. This is twinned with a new fish pass and wetland area in the osier bed.

We've recently completed footpath improvements at the bottom of the village to remove overhanging trees and create a better surface for walkers which we hope will benefit people using this footpath.

Routine maintenance of areas continues within the village with more wall repairs planned for the coming years to preserve the historic built vernacular of the parish.

The Estate has also recently installed a new heating system in the village hall which we hope will enable the hall to become a more useable space for the community during the colder winter months.

Work also continues to support the cricket club with their relevant applications for new net facilities and solar panels.

The Estate has been undertaking a number of property refurbishments in the village in the past year, we appreciate that this often causes disruption for villagers, but this work aims to preserve the built heritage of the village.

Future work is being explored around increasing cycling connectivity via the footpath behind the church for people travelling between Geddington/Kettering, noting the footpath on the bend out of the village towards the roundabout is not ideal. Restoration work to 'Stone Moses' is also being explored for next year to make this more accessible.

## **Appendix 8 - Chair Report**

### WPCC – Chairmans Report

This year has been my first year as chairman of Weekley Parish Council having been on the council since 2021. We were also joined by Cllr Lisa Tartaglia, who runs the village hall, Ivor Gammons and David Rose. This is following Mike Smith, Graham Attwell and Charlie Scott's resignations from the council who we would like to extend our thanks to for their work on the council over previous years. The council continues to be steered by our clerk Ruby's sound guidance for which we're very grateful for.

The council has managed to finalise a number of road improvement measures in the parish, the first being the VAS speed sign on the entrance to village from the roundabout. This was sourced through a road safety grant and will hopefully see the reduction in the number of incidents we have encountered in the past linked to excess speed through the village. We also been able to finalise a new 30 mph speed limit closer to the village to better identify that motorists are entering a village setting, alongside village gates either side of the road. Thank you to NNC and the highways team for working with us to action these measures.

The parish council has recently made its submission for the local transport grant, this includes a crossing point in the village to connect the east and south of the village, alongside further traffic calming measures and replacement bus shelters. We await the response for these.

Work continues to try and increase engagement with the wider village and a return to the newsletters is planned for the next year. Cllr Beth Ring has also been working hard to get free defibrillator training organised for the village, unfortunately this was cancelled due to a feared lack of attendance. Another date for this will be circulated shortly and we hope that the village and can come together to make use of this free service.

## **Appendix 9 - Finance Report**

<b>Weekley Parish Council</b>				
<b>Year End Accounts 31/03/2026</b>				
	<b>2024/25</b>		<b>2025/26</b>	
	<b>£</b>		<b>£</b>	
<b>Receipts</b>				
Precept	3,875.00		4,100.00	
VAT Reclaimed	610.32		925.90	
Insurance Claim - Village Sign	0.00		0.00	
Grants for Defibrillator/VAS	5,000.00		0.00	
<b>Total Receipts</b>		<b><u>9,485.32</u></b>		<b><u>5,025.90</u></b>
<b>Payments</b>				
Insurance Renewals	213.51		256.80	
Internal Audit	50.00		50.00	
ICO	40.00		52.00	
VASID Maintenance	586.32		174.44	
VASID No 2/Pole/Permit	2,234.59		4,546.25	
Northants Calc Memberships	184.70		183.18	
Training	198.50		300.00	
General Administration/Stationery	19.24		0.00	
Website/Software	85.33		147.75	
Salaries	1,947.18		2,105.89	
Clerk Allowance	140.00		120.00	
Election Expenses	0.00		76.86	
Maintenance - Village Sign	215.00		0.00	
Defibrillator	0.00		0.00	
Misc - Filing Cabinet	0.00		0.00	
Bank Charges	71.40		73.00	
VAT	568.53		1,027.34	
<b>Total Payments</b>		<b><u>6,554.30</u></b>		<b><u>9,113.51</u></b>
Surplus (Deficit) for the Year		2,931.02		-4,087.61
<b>Bank Reconciliation</b>				
Balance b/f 31.03.2024	3,373.69	Balance b/f 31.03.2025	6,304.71	
Add Receipts	<u>9,485.32</u>		<u>5,025.90</u>	
	12,859.01		11,330.61	
Less Payments	<u>6,554.30</u>		<u>9,113.51</u>	
Balance of Receipts & Payments	<b>6,304.71</b>		<b>2,217.10</b>	
Unpresented Cheques	0.00		0.00	
Bank Statement 31.03.2025	<b><u>6,304.71</u></b>	Bank Statement 31.03.2026	<b><u>2,217.10</u></b>	
<i>Note: VAT Reclaim - 01.01.2025 - 31.05.2025</i>				

**Weekley Parish Council Payments List 2025 - 2026**

Date	Ref	Payee	Description	Net	VAT	Total
20/04/2025	103	Clerk	Election Expenses	51.86		51.86
20/04/2025	104	Clerk	April 2025 salary	162.26		162.26
20/04/2025	105	Clerk	Working from home allowance monthly	10.00		10.00
20/04/2025	106	M Smith	WordPress Reimbursement	52.00	10.40	62.40
20/04/2025	107	Information Commissioner	Annual Renewal - Data Protection	52.00		52.00
20/04/2025	108	Holcot Parish Council	50% Microsoft	43.75		43.75
20/04/2025	109	Northants Calc	Annual Membership Fee	171.18		171.18
20/04/2025	109	Northants Calc	Data Protection Officer	12.00	2.40	14.40
20/04/2025	110	N Searle	Internal Audit	50.00		50.00
30/04/2025	111	Unity Trust Bank	Monthly bank charge March	6.00		6.00
20/05/2025	112	Swarco	Inv 900326276 - VASID	4546.25	909.25	5455.50
20/05/2025	113	Community First Trading	Insurance Policy	256.80		256.80
20/05/2025	114	Clerk	May 2025 salary	162.26		162.26
20/05/2025	115	Clerk	Working from home allowance monthly	10.00		10.00
31/05/2025	116	Unity Trust Bank	Monthly bank charge April	6.00		6.00
20/06/2025	117	Clerk	June 2025 Salary	162.26		162.26
20/06/2025	118	Clerk	Working from home allowance monthly	10.00		10.00
30/06/2025	119	Unity Trust Bank	Monthly bank charge May	6.00		6.00
20/07/2025	120	Clerk	July 2025 Salary	162.26		162.26
20/07/2025	121	Clerk	Working from home allowance monthly	10.00		10.00
30/07/2025	122	Unity Trust Bank	Monthly bank charge June	6.00		6.00
20/08/2025	123	Clerk	August 2025 Salary	162.26		162.26
20/08/2025	124	Clerk	Working from home allowance monthly	10.00		10.00
31/08/2025	125	Unity Trust Bank	Monthly bank charge July	6.00		6.00
21/08/2025	126	Clerk	National Pay Awards - Back Pay	23.00		23.00
10/09/2025	127	SLCC	National Conference Oct 2025	95.00	19.00	114.00
20/09/2025	128	Clerk	September 2025 Salary	167.47		167.47
20/09/2025	129	Clerk	Working from home allowance monthly	10.00		10.00
19/09/2025	130	Northants Calc	Inv 4853 - Cllr Jones Training	53.00	10.60	63.60
30/09/2025	131	Unity Trust Bank	Monthly bank charge August	6.00		6.00
21/10/2025	132	Northants Calc	Inv 4873 Cllr Training	99.00	19.80	118.80
20/10/2025	133	Clerk	October 2025 salary	167.47		167.47
20/10/2025	134	Clerk	Working from home allowance monthly	10.00		10.00
21/10/2025	135	Northants Calc	Inv 4905 Cllr Training	53.00	10.60	63.60
31/10/2025	136	Unity Trust Bank	Monthly bank charge September	6.00		6.00
20/11/2025	137	Clerk	November 2025 salary	167.47		167.47
20/11/2025	138	Clerk	Working from home allowance monthly	10.00		10.00
30/11/2025	139	Unity Trust Bank	Monthly bank charge October	6.00		6.00
20/12/2025	140	Clerk	December 2025 salary	167.47		167.47
20/12/2025	141	Clerk	Working from home allowance monthly	10.00		10.00
31/12/2025	142	Unity Trust Bank	Monthly bank charge November	6.00		6.00
20/01/2026	143	Clerk	Janauary 2025 salary	167.47		167.47
20/01/2026	144	Clerk	Working from home allowance monthly	10.00		10.00
31/01/2026	145	Unity Trust Bank	Monthly bank charge December	6.00		6.00
11/02/2026	146	Clerk	Appraisal Back Pay 2025 salary	24.00		24.00
20/02/2026	147	Clerk	Appraisal In February 2026 salary	205.12		205.12
20/02/2026	148	Clerk	Working from home allowance monthly	10.00		10.00
10/02/2026	149	Swarco	Vas 1 Maintenance 05.05.26 to 28.02.27	174.44	34.89	209.33
28/02/2026	150	Unity Trust Bank	Monthly bank charge January	6.00		6.00
10/03/2026	151	Clerk	March 2026 salary	205.12		205.12
10/03/2026	152	Clerk	Working from home allowance monthly	10.00		10.00
27/02/2026	153	Clerk	Reimbursement for WordPress	52.00	10.40	62.40
13/02/2026	154	NNC	2025 Election Charges	25.00		25.00
31/03/2026	155	Unity Trust Bank	Monthly bank charge February	7.00		7.00
				<b>8086.17</b>	<b>1027.34</b>	<b>9113.51</b>

## Appendix 10 - Councillor Roles

### WEEKLEY PARISH COUNCIL

#### COUNCILLOR ROLES & RESPONSIBILITIES 2026

Please contact Ruby Cole if you have any concerns

[Ruby Cole](#)

[<clerk@weekleyparishcouncil.gov.uk>](mailto:clerk@weekleyparishcouncil.gov.uk)

<u>Responsibility</u>	<u>Councillor</u>
-	-
Defibrillator	Cllr Ring
VASID x 2	Cllr Ring/Cllr Gammons
Traffic Management/Road Safety	Cllr Rose
Parish Liaison	Cllr Ring
Police/Neighbourhood Watch Liaison	Cllr Gammons
Newsletter	Cllr Jones
Noticeboard	Cllr Gammons
Boughton Estates	Cllr Rees
Climate Change and Environment	Cllr Ring
All Roads	Cllr Rees
Planning (general)	All
Footpaths	Cllr Rose
Village Hall	Cllr Jones
Website	Clerk