Weekley Parish Council



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Date: 27th October 2026

To: All Parish Councillors

From: Mrs. R Cole, Clerk to Weekley Parish Council

Dear Councillor,

You are hereby summoned to attend a meeting of Weekley Parish Council to be held on **Tuesday 3 November 2026 at 7.00 pm** at Boughton Estate Office, Weekley, Kettering, Northamptonshire, NN16 9UP, when the following business will be transacted.

Members of the public and press are welcome to attend meetings of the Council.

Meetings may be recorded, filmed or broadcast by members of the public or press without prior notice to the Parish Council, provided that such activity does not impede the conduct or business of the meeting.

AGENDA

26/110 **Apologies for Absence:** *To receive and approve apologies for absence*

26/111 **Public Address to the council:** *Members of the public are invited to address the Council. The session will last a maximum of 15 minutes, with each individual contribution limited to three minutes. Members of the public should address their representations through the Chair. Decisions can only be made on items listed on the agenda.*

26/112 **Minutes:** *To receive and approve the minutes of the full Parish Council meeting held on Tuesday 4 August 2026 and authorise the Chair to sign them.*

26/113 **Declarations of Interest:** *To receive any declarations of interest and requests for dispensations under the Council's Code of Conduct in respect of items on this agenda. Members are reminded to declare any relevant interests. A Disclosable Pecuniary Interest may require a member to withdraw from the meeting during consideration of the relevant item, unless a dispensation has been granted.*

26/114 **Outstanding Actions:** *To receive updates on outstanding actions arising from previous meeting minutes.*

26/115 **Correspondence:** *Correspondence: To receive and note relevant correspondence received since the previous meeting on 4 August 2026, and to consider any actions arising.*

- *16 October 2026 – NNC: Kettering East Local Area Partnership (LAP). The next meeting is scheduled for 19 November 2026.*
- *16 October 2026 – NNC: Magna Park Development Impact Fund. Applications are open, with a closing date of 13 November 2026.*
- *4 September 2026 – Kier: Public Footpath HE2, Weekley – Temporary Closure Order. The closure is required for health and safety reasons while the route is resurfaced to provide year-round access and accessible gates. The closure commenced on 7 September 2026 for a period of six months.*
- *4 September 2026 – Weekley Church: To note the restoration of the church bells at Weekley and the associated celebration.*
- *7 August 2026 – SAAA Small Authority Portal: Email requesting account set-up. The account has now been activated, and the Clerk's and Parish Council's details have been entered.*

26/116 **Planning:** *To receive and note planning applications, decisions and notices received since the previous meeting.*

• 7 August 2026 – Central Kettering Neighbourhood Development Plan: Regulation 16 Consultation. Consultation closed on 2 October 2026. To note that Weekley Parish Council did not submit a response. Re-running and closes 2 December 2026.

26/117 **Land at Kettering North Local Plan Allocation:** *To receive feedback from the meeting with Buccleuch Property on 12 October 2026, attended by Cllr Rose, regarding the proposed updated masterplan; note the information provided and consider whether any further action is required.*

26/118 **Greenbelt Festival:** *To receive an update on the event held from Thursday 27 to Sunday 30 August 2026.*

26/119 **Newsletter:** *To receive an update from Cllr Ring*

26/120 **Remembrance Sunday and Act of Remembrance:** *To confirm arrangements and the Council's representation at the Remembrance commemorations:*

• Sunday 8 November 2026, 10.45 am - Remembrance Service led by Lay Minister Mrs Penny Griffin.

• Wednesday 11 November 2026, 10.55 am - Act of Remembrance at the War Memorial, led by Revd Nat Stiles.

26/121 **Kettering Half Marathon:** *To note that the Kettering Half Marathon will take place on 14 March 2027, with road closures operating on a rolling basis between 8.30 am and 12.30 pm.*

<u>Regular Reports and Updates</u>

26/122 **Vehicle Activated Speed Indicator Device (VASID):** *To receive an update from Cllr Rose.*

26/123 **Road Safety & Highways:**

• Local Transport Grant: To note the latest update received from David Prior, NNC, on 3 September 2026.

• Bus Shelters: To receive an update.

26/124 **Boughton Estates:** *To receive an update on works from Cllr Rees*

26/125 **Police Liaison:** *To receive a report from Cllr Gammons*

26/126 **NNC Democratic Services:** *Code of Conduct. To receive an update from Cllr Ring*

26/127 **NCalc Environment Champions:** *To receive an update from Cllr Ring*

26/128 Defibrillator & Training: *To receive an update from Cllr Ring*

26/129 Health & Wellbeing: *To receive an update from Cllr Ring.*

26/130 S106 Monies: *To receive an update from Cllr Rees*

Finance and Governance

26/131 Training/Conferences:

To receive feedback from attendees:

- *Cllr Rose – 'Off to a Flying Start' course, 2 November 2026.*
- *Clerk – Northants CALC Annual Conference, 3 October 2026, and SLCC National Conference, 13 October 2026.*

26/132 The Pensions Regulator: *To note email received on 2 September 2026 regarding workplace pension re-enrolment.*

- *Third anniversary of the previous re-enrolment date: 1 February 2027.*
- *Earliest re-enrolment date: 1 November 2026.*
- *Latest re-enrolment date: 30 April 2027.*
- *Re-declaration deadline: 30 June 2027.*

26/133 NJC Pay Award: *To note the implementation of the 3.3% NJC pay award, effective from 1 April 2026, including retrospective pay, in the September 2026 payroll. This was carried out under the Scheme of Delegation, following consultation with the Chair.*

26/134 Policies: *To review the Council's Standing Orders, Financial Regulations and Code of Conduct. No amendments are currently proposed. To note advice received from NALC/Northants CALC regarding anticipated revisions to the Model Standing Orders.*

26/135 Payments: *To approve payments made since the last meeting, totalling £666.86, and payments due, totalling £228.93. Invoices are to be signed by two authorised signatories.*

Payments since last meeting 4 August 2026

Ref	Payee	Description	Date	Method	Amount
176	Clerk	September 2026 salary	20/09/2026	S/O	211.93
177	Clerk	Working from home allowance - monthly	20/09/2026	S/O	10.00
178	Clerk	National Pay Awards Back Pay - April 2026	20/09/2026	Online	34.05
179	SLCC	One-day annual conference	20/09/2026	Online	126.00
180	Unity Trust Bank	Monthly bank charge - August	30/09/2026	Direct	7.00
181	Clerk	October 2026 salary	20/10/2026	S/O	211.93
182	Clerk	Working from home allowance - monthly	20/10/2026	S/O	10.00
183	Clerk	Travel expenses - SLCC Conference	16/10/2026	Online	48.95
184	Unity Trust Bank	Monthly bank charge - September	31/10/2026	Direct	7.00

£666.86

Payments this meeting

Ref	Payee	Description	Date	Method	Amount
185	Clerk	November 2026 salary	20/11/2026	S/O	211.93
186	Clerk	Working from home allowance - monthly	20/11/2026	S/O	10.00
187	Unity Trust Bank	Monthly bank charge - October	30/11/2026	Direct	7.00

£228.93

26/136 **Financial Report:** *To receive and approve the bank balances and reconciliations for August, September and October 2026, as previously circulated. The documents are to be signed by a non-signatory.*

26/137 **Reforecast: 2026/2027:** *To review and confirm the reforecast for the remainder of the financial year to 31 March 2027.*

26/138 **Projects 2027/2028:** *To consider and agree proposed projects and associated expenditure for the 2027/2028 financial year, including the possible installation or replacement of the village noticeboard.*

26/139 **Budget 2027/2028:** *To consider and approve the budget for the financial year from 1 April 2027 to 31 March 2028.*

26/140 **Precept 2027/2028:** *To agree the precept requirement for the 2027/2028 financial year and authorise the Clerk to sign and submit the precept request to North Northamptonshire Council.*

26/141 **Next Agenda:** *To request items for inclusion on the next agenda.*

26/142 **Next Meeting:** *To confirm the date of the next meeting as Tuesday 2 February 2027 at 7.00 pm at Boughton Estate Office.*

Signed: Ruby Cole **Date: 27th October 2026**